

Research Group Minutes

Meeting Summary

Date: Thursday 3rd March 2022

Time: 11.00am – 2.00pm

Venue: Virtual by Teams

In Attendance:

Members: (state names with initials in brackets)	Role	Job Title	Site
Julie Woodley (JW)	Chair	Senior Lecturer	University West of England
Tom Welton (TW)	UK Council	UK Council	Royal Preston Hospital
Theo Akudjedu (TA)	Advisory	Lecturer	Bournemouth University
Martine Harris (MH1)	Advisory	Radiographer	Pinderfields Hospital
Emma Hyde (EH)	Advisory	Head of Diagnostic Imaging	University of Derby
Joanne Mitchell (JM)	Advisory	Research Radiographer	Edinburgh Cancer Centre
Philip Plant (PP)	Advisory	Lay Member	Patient Advisory Group
Aarthi Ramlaul (AR)	Advisory	Lecturer	University of Hertfordshire
Daniela Ribeiro (DR)	Advisory	Nuclear Medicine Technologist	Hammersmith Hospital (Imanova Ltd)
Pamela Shuttleworth (PS)	Advisory	Research Radiographer	St James's University Hospital
Ian Simcock (IS)	Advisory	Radiographer	Great Ormond Street Hospital
Ruth Strudwick (RS)	Advisory	Associate Professor	University of Suffolk
Amy Taylor (AT)	Advisory	Principal Therapeutic Radiographer	Weston Park Cancer Centre
Jenna Tugwell-Allsup (JTA)	Advisory	Radiographer	Betsi Cadwaladr University Health Board

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Observers:			
Rachel Harris (RH)	Professional Officer		Society & College of Radiographers
Tracy O'Regan	Professional Officer		Society & College of Radiographers
Clare Leeson (CL)	Admin		Society & College of Radiographers
Valerie Asemah (VA)	Minutes		Society & College of Radiographers

Apologies:

Prince Gyimah (PG)	Advisory	Advanced Practitioner	Manchester Royal Infirmary
Marianne Hamer (MH)	Advisory	Clinical Lead for Imaging	Liverpool Women's Hospital
Jacqueline Matthew (JM)	Advisory	Sonographer	St Thomas's Hospital

Review of Previous Minutes and Outstanding Actions:

Item No.	Description	Owner	Due Date	Status
3.1	Induction: Following a brief induction to the new member of the group and seeking volunteers for a Vice Chair, it was agreed that RH and VA would start this process in the New Year.	RH & VA		Completed
7.1	CoRIPS: A call was made for volunteers to join the CoRIPS panel. Many members interested but RH will put out a message via Synapse to confirm.	RH		Completed
8.1	Student CoRIPS: Following discussion, it was felt that Student CoRIPS needs promotion and an update to get this award back on track for the April round. It was also felt that a working party is needed to move this forward and RS agreed to take the lead on this. RH will also put a message out via Synapse to confirm volunteers.	RH		Completed
8.1.2	It was agreed that TO would invite Nichola Jameson (Student officer) to work alongside us on how we can target students to take up the student award.	TO		
8.1.3	JTA agreed to disseminate the student CoRIPS across North Wales.	JTA		
12	Review of Doctoral Den at UKIO: Following an update on the last doctoral den, it was agreed that it went really well with good attendance. RS asked the group to send any ideas they may have for the next one to RH or VA.	Group		
13.	Departmental Research Strategy Guide: MHI reiterated that she needed input and support from the group	MHI		

	to assist with this departmental guide. Many members of the group are interested, but she will put out another call.			
15.	Careers Outreach and Promotion: Michelle Tyler – Outreach officer was invited to the group to give an update on her role at SCoR, which is careers promotion, and outreach, she agreed to distribute the slides she used to the group. She encouraged the group to share their radiography stories when talking to people.	MT		

1. WELCOME AND INTRODUCTION & MEETING HOUSEKEEPING

- 1.1 The Chair warmly welcomed everyone to this virtual meeting and explained the housekeeping rules.
- 1.2 The meeting was recorded for minute taking purposes.

2. APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence received from Marianne Hamer, Prince Gyimah and Jacqueline Matthew.

3. MINUTES OF PREVIOUS MEETING

- 3.1 The minutes of the meeting held on 14th September 2021 were agreed as a true and accurate record.

4. MATTERS ARISING

- 4.1 There were no matters arising.

5. A REVIEW OF THE LAST ROUND OF CoRIPS

- 5.1 RS informed the group that the October round of CoRIPS comprised of a special AI round (which produced 1 application). There were five applications in total. The total amount awarded was £32,019.00.

5.1.1 The April round is coming soon and the Chair called for volunteers, and the following member indicated that they would be willing to join the panel.

- Jenna Allsup
- Pamela Shuttleworth
- Ian Simcock
- Amy Taylor
- Julie Woodley

5.1.2 Thanks was given to all those members who reviewed the October round, and it was noted that RS would continue to chair the CoRIPS panel.

VA will send out a message via Synapse to double check who would like to join the panel for the April round.

ACTION: VA

6. STUDENT CoRIPS UPDATE

6.1 RH gave an update on the Student CoRIPS – since there was one application in the October round (which was approved) and this seems to be picking up again. It agreed at the last meeting that Student CoRIPS should be promoted and reviewed by a small working party but this will now be put on hold until later in October. In addition, to note that there was a query from a student apprentice to find if they can also apply for this. Following discussion, it was agreed that the paperwork would be updated to reflect this.

6.1.1 Volunteers for the Student CoRIPS were:

- Daniela Ribeiro
- Ian Simcock
- Amy Taylor

VA will send out a message on Synapse to double check the interested parties.

ACTION: VA

6.1.2 CL will share a timeline for CoRIPS and Student CoRIPS via Synapse.

ACTION: CL

7. DOCTORAL FELLOWSHIPS

7.1 RH informed the group that CBoT have agreed to fund 4 Doctoral Fellowships this year and asked the group to encourage anyone they know who is doing a Doctorate. A separate panel judge these awards and virtual interviews are usually held in June. Closing date for this year is Monday 4th April 2022.

8. OTHER CoR RESEARCH GRANTS

8.1 RH reminded the group that there will be a special call for Artificial intelligence (AI) again this round and people who has been awarded a grant previously can apply.

8.2 The UKIO attendance grant, for people presenting a proffered paper is usually assessed by College Board of Trustees) CBoT. There has been two applications, which CL will send on to CBoT.

8.3 The Overseas Conference attendance grant, no one has attended in the past two years, although we did allow a couple of people to support their virtual attendance for registration. It is hope this will pick up again.

9. DOCTORAL DEN

9.1 JW gave the group a recap of what happened in previous years; the first year was a ‘drop in’ and moving forward it became more formal and people who had gone through doctoral fellowship had spoken at this event. Last year it was virtual, and people spoke on research methodology. RH has contacted the organiser to request a space for this year and it was agreed. It will also be a ‘face to face’ event.

9.1.1 There was a group discussion around what would make a good doctor entry. RH asked the group to get in touch with her with the next 10 days.

ACTION: ALL

9.1.2 Following a call for volunteers the members below were interested in being involved.

- Amy Taylor
- Emma Hyde
- Ruth Strudwick
- Martine Harris
- Ian Simcock
- Aarthi Ramlaul
- Julie Woodley

10. A REVIEW OF THE WORKPLAN

10.1 The group went through the workplan to see what progress has been made so far. JW informed the group that she is on the REF panel this year and noticed a lot more papers from radiographers.

- Leading on research in radiography is going well with increased output and of a good standard
- Supporting the college with the research strategy – published and many people aware of this. Awareness is being raised in several departments.
- Research stakeholders will recognise the College of Radiographers support – ongoing
- Research grants – lots of ways to access lots of money from the College, so keep on publishing
- Research will enable the profession to respond to the changing context of practice – also ongoing and will impact practice

It appears this group are making good progress.

11. DEPARTMENTAL RESEARCH STRATEGY GUIDE

11.1 MH1 produced an updated document and updated the group. One of the aims of this guidance was for every department to have their own guide. Following wider input, it was agreed that a few different approaches could be applied. The copy sent out this morning (version 0.2) had feedback from the original volunteers and a couple of examples, including one that Garth Hill uses in his department. There were a few examples of how people can use the guidance, such as the Delphi method (used by the Society). MH1 indicated that included are some templates that people can adapt to suit their purposes accordingly. It was felt that this document can now be shared with the wider group for their added input. MH1 would appreciate feedback on how this guidance would look as a final document and asked the members to come back to her with any comments.

To note that following contact by TOR Gareth Hill has agreed to give assistance where he can.

ACTION: ALL

11.1.1 VA to distribute paper to group.

ACTION: VA

12. NIHR IMAGING INCUBATOR PROPOSAL UPDATE

12.1 TOR gave an update to the group. The bid that was put in for an incubator was unsuccessful. A webpage has been created and split into workstations. TOR is part of the Artificial Intelligence scheme, which is currently looking at membership. There is a meeting next Thursday that TOR will attend and will give an update to the group.

ACTION: TOR

13. ANY OTHER BUSINESS

13.1 RH informed the group that VA has done a call out to the group for their consent to use their bios and photos for the upcoming feature in the May edition of Synergy News.

13.2 RH reminded the group there has been a call out for case studies for the Education Career Framework (ECF) and encourage them to send theirs in. Clare Leeson is collating all responses.

13.3 RH asked the group for their views on the research profiles within the ECF document.

13.4 RH informed the group that the Formal Mentorship scheme will be going ahead again this year with Dr Christina Malamateniou leading and will be launched on 24th June 2022 and RH asked the group to encourage their colleagues who would like to be a mentee to get involved. Advert is currently out.

ACTION: ALL

- 13.5 To note there was a query asking if a Student Apprentice could apply for Student CoRIPS funding and following discussion this was deemed that they could apply.
- 13.6 Following a meeting that EH and RH had with Gill Harrison (Professional Officer, Ultrasound) to talk about a new role she has taken on. EH informed the group that she has taken up a new role as Clinical Director for the Personalised Care Institute; a virtual institute and part of NHSI and NHSE to give person centred training by 2024 to 75 health and social care professionals. It is based on raised awareness of the universal method of personalised care. Spoke of these resources with GH to find out if the Society and College would like to access these resources. Good CPD for anyone to tap into, especially for obstetrics, therapeutic radiographers, people working in advance and consultant practices. A landing page will be set up (similar to e-learning for health) so that people can access the links. Non-members would also be able to access this site.
- 13.7 PP stated that the Patient Advisory Group (PAG) need new members and wanted an opportunity on how the College could get people to join PAG. JW indicated that she is the chair of an NHS committee and will mention PAG to them, plus AT who is involved with many patient groups asked for some documentation to pass on.

ACTION: JW & AT

14. DATE OF FUTURE MEETINGS

- 14.1 The dates of future meetings have been confirmed as:
- Tuesday 13th September 2022 (online)
 - Thursday 2nd March 2023 (online)

Meeting Actions Log

Item No.	Description	Owner	Due Date	Status
5.	A Review of the last round of CoRIPS: Following a call for volunteers to join the April CoRIPS panel, it was agreed that VA would send out a reminder to the group and collate names.	VA		
6.	Student CoRIPS Update: It was felt that any promotion of student CoRIPS be discussed until the October meeting, as it looks likely that there will be application in the April Student CoRIPS. Again, VA to double-check via synapse those who volunteered to be on the pane.	VA		
6.1.2	CL will create and upload a timeline for both the main CoRIPS and Student CoRIPS to synapse.	CL		

9.	Doctoral Den: RH informed the group that she had made contact with the organisers and it a space has been granted. The event will be 'face to face'. A request for participants was requested. RH will follow up via synapse.	RH		
11.	Departmental Research Strategy Guide: Following a discussion on this document the group was asked to send their comments to MH1 within the next ten days. VA to also distribute the document via synapse.	All & VA		
12.	NIHR Imaging Incubator Proposal Update: Following an update from TOR it was noted that a webpage has been created and split into workstations. TOR is part of the AI scheme and will update the group after she attend a meeting on Thursday.	TOR		
13.4	AOB: RH mentioned to the group that FoRMM is going ahead again this year, and asked the group to encourage their colleagues to get involved. There will be a formal launch on 24 th June.	All		
13.7	AOB: PP stated that the Patient Advisory Group (PAG) needed new members and asked for ways and opportunities on how this could be achieved. JW agreed to mention this issue when she is next at an NHS committee meeting. AT will ask at one of her patient groups.	JW & AT		

Date of Next Meeting:

- Tuesday 13th September 2022 (virtual)

Future Meetings:

- Thursday 2nd March 2023 (virtual)

Conferences & Events Dates for the diary:

No dates at present.