

Assistant Practitioner
&
Mammography Associate
Accreditation:
Guidance for Applicants

February 2023

Contents	
Introduction	4
The Assistant Practitioner	4
The Mammography Associate	5
Public Voluntary Register of Accredited Assistant Practitioners (PVRAAP)	5
Benefits of CoR accreditation	6
Pathways to accreditation	7
Learning Outcomes	8
Level 4 Mammography Associate Outcomes	9
Level 4 Assistant Practitioner Outcomes (SCoR 2013)	11
Level 5 Assistant Practitioner Outcomes (CoR 2022)	12
Recording CPD Activities	13
Linking Outcomes to CPD Records.....	14
Editing Previous Records.....	16
Starting your accreditation application	17
Common features	19
Further guidance.....	19
Red or Green boxes.....	19
Back to Your Application.....	19
CoR Approved Qualification Routes	20
Completing a CoR approved qualification route application	21
Learning Outcomes	21
Role details and Scope of Practice	22
CoR Approved Qualification.....	25
Manager or Practice Educator Declaration	27
Submit application	30
CoR Non-Approved Qualification Routes	31
Completing a CoR non-approved qualification route application.....	31
Learning Outcomes	32
Role details and Scope of Practice	33
Qualifications	34
Critical Narrative with Verified CPD.....	38
Verified CPD	38
Critical narrative.....	39
Manager or Practice Educator Declaration	41
Submit application	42
Re-accreditation routes	43

Further tips for a Successful Application	45
Checklists for Accreditation	47
CoR Approved Qualification Route	47
Non-approved Qualification & Re-accreditation Routes.....	48
Notification of outcome & accessing assessor feedback	48
Viewing your certificate	49
What to do if your application is deferred by your assessor.....	50
Overview of assistant practitioner/ mammography associate application process	52
Appendix 1: Reflection Tools	53
Mammography Associate Level 4 Outcomes Reflection Tool	54
Assistant Practitioner Level 4 Outcomes Reflection Tool.....	58
Assistant Practitioner Level 5 Outcomes Reflection Tool.....	62
Appendix 2: Outcome Mapping Documents	65

Introduction

The aim of this guide is to help you understand the application process for College of Radiographers accreditation as a member of the radiography support workforce. Under the scheme the CoR offers accreditation to assistant practitioners and mammography associates. In this guide you will learn about:

- The purpose and benefits of the CoR assistant practitioner and mammography associate accreditation scheme
- The application routes to accreditation as an assistant practitioner or mammography associate
- How to record your CPD activities in CPD Now, including advice on reflection
- How to complete your application for accreditation in CPD Now
- How to apply for re-accreditation as an accredited assistant practitioner or mammography associate
- What to do if your application has been deferred
- Tips on completing a successful application

The Assistant Practitioner

The role of the assistant practitioner has been widely implemented within clinical imaging and radiotherapy departments, where they make a significant contribution to service delivery.

The assistant practitioner role is a development that resulted from the modernisation drive within the National Health Service (NHS) early in the 21st century. The introduction of assistant practitioners should be as an adjunct to the development of advanced and consultant roles, such that a clear career progression strategy for all staff is implemented in order to meet service demand.

Assistant practitioners perform clinical tasks that might otherwise be undertaken by a radiographer or equivalent health care professional in clinical imaging or radiotherapy. Their work is protocol-driven within a defined scope of practice. They work under the supervision of radiographers, nuclear medicine technologists, sonographers and registered nurses. The supervision model varies depending on the assistant practitioner's area of work, experience and scope of practice. They may also support patients during invasive procedures and on complex pathways or provide aseptic scrub support. They will hold an FHEQ level 5 qualification (or equivalent) relevant to diagnostic or therapeutic radiography.

Assistant practitioners are primarily patient-facing, undertaking many of the roles and responsibilities of senior clinical support workers, such as cannulation and positioning of patients, as well as clinical tasks performed by radiographers. They

have the required level of factual and theoretical knowledge of principles, procedures, processes and concepts to perform their roles.

Assistant practitioners work in non-complex, broadly predictable environments, recognising the need for, and accessing, more experienced assistance when required. When paediatric radiography is within their scope of practice, assistant practitioners should have specific paediatrics education and training.

Assistant practitioners with demonstrable additional education and training at the right level can develop their scope of practice in line with service needs.

The College of Radiographers (CoR) has developed a process of accreditation for those individuals practising as assistant practitioners in clinical (diagnostic) imaging, radiotherapy, breast screening and other areas of practice, including the Abdominal Aortic Aneurysm (AAA) screening programme.

The Mammography Associate

Mammography associates operate specialist mammography equipment used to screen people for breast cancer. They perform routine two-view mammography in a hospital, mobile breast screening unit or medical centre under the supervision of a registered radiographer with a postgraduate mammography qualification. They will hold an FHEQ level 4 qualification for mammography associates, such as the Mammography Associate Apprenticeship.

Mammography associates play an important role in supporting the continued delivery of national NHS breast screening programmes within the UK, which aim to provide early breast cancer detection and improve treatment outcomes for patients.

Public Voluntary Register of Accredited Assistant Practitioners (PVRAAP)

The Society and College of Radiographers (SCoR), in upholding its duty to the public, has implemented a [Public Voluntary Register of Accredited Assistant Practitioners \(PVRAAP\)](#). Assistant practitioners and mammography associates can apply for accreditation of their scope of practice on the basis of having successfully completed an appropriate course of education and training. The PVRAAP, along with the accreditation process, has been developed to ensure that those engaged in clinical imaging or radiotherapy at this level of practice have been appropriately educated and trained for their role.

Those applicants who are successfully accredited by the CoR will be placed on the PVRAAP for two years. After which, participants who wish to remain accredited and

on the PVRAAP will need to apply for re-accreditation. Re-accreditation must demonstrate evidence of continued professional development relevant to the scope of practice. In addition, those who are members of SoR must also remain in SoR membership for the duration of their accreditation period for it to remain valid.

Since January 2013, all members who identify themselves to be assistant practitioners have been asked to apply for accreditation. Those who do not seek accreditation will be informed that their membership status will be annotated as 'Radiographic Assistant.' This applies to mammography associates with effect from January 2023.

Benefits of CoR accreditation

Overall, CoR accreditation is an outward sign that successful applicants have met the professional body's standards for their level of practice. The assistant practitioner and mammography associate accreditation scheme seeks to promote the consistent education and development of the support workforce. The scheme encourages ongoing engagement with CPD through re-accreditation every two years. For assistant practitioner and mammography associates, those awarded CoR accreditation will be eligible to be listed on the SCoR's Public Voluntary Register of Accredited Assistant Practitioners (PVRAAP) and identify themselves as a CoR Accredited Assistant Practitioner or CoR Accredited Mammography Associate. The assistant practitioner and mammography associate accreditation scheme therefore provides a way for managers to quality assure their staff, providing reassurance to the public. Accredited assistant practitioners and mammography associates who are SoR members* will be eligible to participate in the SoR's professional indemnity insurance (PII) scheme. The PII scheme will cover assistant practitioners/ mammography associates for the scope of practice for which they have been awarded accreditation. Any change in an individual's scope of practice from what has been agreed with their employer in writing and accredited by the CoR will not be covered under the scheme.

- ✓ Recognising your contributions to imaging and radiotherapy services
- ✓ An outward sign of quality
- ✓ Promotes continuity within education & training
- ✓ Promotes and supports good practice
- ✓ Promotes ongoing quality & development in practice
- ✓ Eligibility to be named on the SCoR Public Voluntary Register of Accredited Assistant Practitioners and Mammography Associates
- ✓ SoR Professional Indemnity Insurance Scheme*

Pathways to accreditation

The CoR accreditation scheme for assistant practitioners has been updated in 2022/23, with clear links to the CoR Education and Career Framework (2022). The application process through CPD Now has been enhanced to ensure a clear process (with further guidance throughout) and to reduce the number of CPD activities required.

The revised scheme takes into account the educational development of the support workforce, including the emergence of the mammography associate (MA) as a standalone role within the radiography support workforce and FHEQ* level 5 assistant practitioner qualifications.

As such there are three overarching pathways to CoR accreditation for members of the support workforce within the revised scheme:

- 1. FHEQ* Level 4 Mammography Associate Accreditation**
- 2. FHEQ* Level 4 Assistant Practitioner Accreditation**
- 3. FHEQ* Level 5 Assistant Practitioner Accreditation**

* FHEQ refers to the Framework for Higher Education and Qualifications, applicable to England, Wales, and Northern Ireland. Those with equivalent qualifications following the Scottish Credit Qualifications Framework (SCQF) will also be eligible to apply via the corresponding pathway:
 FHEQ Level 4= SCQF Level 7
 FHEQ Level 5= SCQF Level 8

Within each of the three overarching pathways there are three possible application routes:

Accreditation Pathway	FHEQ Level 4 Mammography Associate Accreditation	FHEQ Level 4 Assistant Practitioner Accreditation	FHEQ Level 5 Assistant Practitioner Accreditation
Application route	CoR Approved level 4 mammography associate qualification	CoR Approved level 4 AP qualification	CoR Approved level 5 AP qualification
	CoR Non-approved level 4 mammography associate qualification	CoR Non-approved level 4 AP qualification	CoR Non-approved level 5 AP qualification
	Re-accreditation	Re-accreditation	Re-accreditation

Those following a CoR non-approved qualification application route or a re-accreditation route should familiarise themselves with the CPD Now site and how to record CPD - See section [Recording CPD Activities](#).

Assistant practitioner / mammography associate accreditation lasts for two years after which the accredited assistant practitioner / mammography associate will be required to renew their accreditation by applying for re-accreditation. The re-accreditation application routes follow a similar path to the non-approved routes, where 6 pieces of verified CPD completed over the previous 2 years are required to be referenced within the applicant's critical narrative. More details on this can be found in the [Re-accreditation routes](#) section. **Re-accreditation is necessary for applicants to maintain their accredited status and place on the Public Voluntary Register of Accredited Assistant Practitioners.**

Learning Outcomes

Each of the three overarching pathways have their own specific learning outcomes. It is against the learning outcomes within each application pathway that applicants will be assessed for CoR accreditation to be awarded. This section lists the learning outcomes for the three overarching accreditation pathways.

Why do the outcomes differ?

The FHEQ level 4 mammography associate learning outcomes and FHEQ level 5 assistant practitioner learning outcomes have been taken from the new and revised [CoR Education Career Framework 4th edition \(2022\) \(ECF\)](#). To be eligible for accreditation all assistant practitioners and mammography associates should demonstrate these learning outcomes when they have completed a level 4 mammography associate programme of study or level 5 AP programme of study respectively.

The FHEQ level 4 assistant practitioner learning outcomes relate to the previous edition of the ECF (SCoR 2013) and apply to anyone who holds an FHEQ level 4 (or SCQF level 7 equivalent) qualification for assistant practitioners, as well as to those who have been previously accredited by the College and who do not hold a FHEQ level 5/SCQF level 8 qualification.

Those holding FHEQ level 4 qualifications will be able to continue to re-accredit to the level 4 outcomes, however if they undertake further education at level 5 (or equivalent) they should apply via the relevant level 5 pathway. Please see the [Re-accreditation routes](#) section for details of which application pathway you will need to apply via for re-accreditation.

Level 4 Mammography Associate Outcomes

<p>[MA.01] Appropriately prepare mammography equipment and environments for routine mammography examinations.</p>
<p>[MA.02] Appropriately identify and prepare individuals (both physically and psychologically) for routine mammography, gaining valid informed consent prior to examination.</p>
<p>[MA.03] Use appropriate physical principles concerning radiation, it's emission, propagation and interaction with matter to operate mammography equipment safely and effectively within protocol e.g. appropriately adjusting and setting of exposure factors.</p>
<p>[MA.04] Demonstrate an understanding of the relationship between anatomy, pathophysiology and the imaging process of routine mammography, to position individuals accurately and employ effective immobilisation to achieve high quality images.</p>
<p>[MA.05] Apply effective interpersonal and communication skills, demonstrating care and compassion, to ensure successful completion of routine mammography examinations and positive patient experience.</p>
<p>[MA.06] Manage self to work individually, and collaboratively as part of the multidisciplinary breast care team to deliver person-centred care referring to an appropriate member of the team when necessary.</p>
<p>[MA.07] Appraise own work, being able to assess the technical quality of mammographic images produced and interpersonal interactions.</p>
<p>[MA.08] Use information management and technology systems effectively, maintaining comprehensive and accurate records.</p>
<p>[MA.09] Advise individuals of the results process and give any necessary additional information within the scope of your responsibility.</p>
<p>[MA.10] Practise safely and effectively adhering to relevant national breast screening standards of performance e.g. NHSBSP standards, within relevant legal, ethical, professional, managerial and local frameworks and protocols.</p>
<p>[MA.11] Maintain the health and safety of all individuals in the working environment in line with current legislation and ionising radiation regulations.</p>
<p>[MA.12] Participate in routine quality control processes including undertaking mammography equipment testing within protocol and responding appropriately to the results.</p>
<p>[MA.13] Demonstrate personal accountability through continuing professional development and reflection, recognising and responding appropriately to strengths and limitations and own knowledge, skills, and attributes.</p>

<p>[MA.14] Ensure own actions promote equality, diversity and inclusion of all individuals attending for routine mammography and within the multidisciplinary team.</p>
<p>[MA.15] Understand the importance of maintaining own mental and physical health making use of supervision and pastoral care provision where necessary.</p>
<p>[MA.16] Engage in effective health promotion as part of own role within the multidisciplinary breast care team.</p>
<p>[MA.17] Evidence compliance with basic life support techniques, infection control, safe moving and handling, and other mandatory training requirements.</p>
<p>[MA.18] Recognise signs and indicators of abuse, safeguarding individuals in accordance with legal and organisational requirements.</p>
<p>[MA.19] Appropriately support others, offering advice, guidance and experiential knowledge to trainees, students, new staff and others where needed, supporting a safe and effective workforce in routine mammography.</p>

Level 4 Assistant Practitioner Outcomes (SCoR 2013)

[AP 01] Practise safely within relevant legal, ethical, professional and managerial frameworks and protocols.
[AP 02] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes.
[AP 03] Understand the importance of evidence for safe, effective professional practice.
[AP 04] Engage in continuing professional development.
[AP 05] Manage self and work effectively.
[AP 06] Use information management systems effectively.
[AP 07] Demonstrate effective interpersonal communication skills.
[AP 08] Ensure the radiation safety of all individuals in the working environment when it is their responsibility to do so.
[AP 09] Practise within a risk-benefit framework, having regard to the biological effects of radiation.
[AP 10] If entitled to do so by the employer, adhere to the role of operator in accordance with IR(ME)R 2000 and its subsequent amendments.
[AP 11] Participate in quality assurance and undertake equipment testing within protocol.
[AP 12] Demonstrate understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process.
[AP 13] Employ effective positioning and immobilisation.
[AP 14] Manipulate exposure factors and image recording parameters within protocol.
[AP 15] Operate equipment safely and effectively within protocol.
[AP 16] Carry out identified delegated procedures within protocol.
[AP 17] Assess the technical quality of images produced.
[AP 18] Record imaging examinations/radiotherapy interventions and their outcomes accurately.
[AP 19] Supply and administer medicines under Patient Specific Directions (PSDs).
[AP 20] Demonstrate awareness of the role of other imaging and treatment modalities.
[AP 21] Work individually, collaboratively and/or in partnership to deliver person-centred care.
[AP 22] Meet the care needs of individuals and their significant others sensitively and respectfully having regard to the impact of illness and trauma, and to socio-cultural differences.
[AP 23] Demonstrate proficiency in basic life-support techniques, infection control and moving and handling.
[AP 24] Ensure informed consent has been given prior to undertaking imaging examinations or radiotherapy.

Level 5 Assistant Practitioner Outcomes (CoR 2022)

[AP.S.01] Practise safely and effectively within relevant legal, ethical, professional and managerial frameworks and protocols
[AP.S.02] Demonstrate competence in the required range of delegated procedures within protocols, accurately appraising own work
[AP.S.03] Operate equipment safely and effectively within protocol
[AP.S.04] Accurately position patients and manipulate equipment within protocol
[AP.S.05] Demonstrate practical understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process
[AP.S.06] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes
[AP.S.07] Communicate effectively with patients and staff
[AP.S.08] Ensure valid informed consent has been given prior to undertaking imaging examinations or radiotherapy
[AP.S.09] Meet the care needs of individuals and their significant others sensitively and respectfully, having regard to the impact of illness and trauma and to sociocultural differences
[AP.S.10] Ensure the safety of all individuals in their care in the radiography/radiotherapy environment
[AP.S.11] Participate in quality assurance and undertake equipment testing within protocol
[AP.S.12] Demonstrate proficiency in basic life support techniques, infection prevention and control (IPC) and moving and handling
[AP.S.13] Practise within a risk–benefit framework, having regard to the biological effects of radiation and other hazards in the radiography environment
[AP.S.14] Understand the importance of evidence for safe, effective professional practice
[AP.S.15] Manage self and work effectively, demonstrating problem-solving skills
[AP.S.16] Demonstrate awareness of the role of imaging and/or treatment modalities
[AP.S.17] Use IT and information management systems accurately and effectively
[AP.S.18] Work individually, collaboratively and/or in partnership to deliver person-centred care
[AP.S.19] Engage in continuing professional development

Recording CPD Activities



CPD Now is the College of Radiographers (CoR) online Continuing Professional Development (CPD) tool where you can plan, record, and reflect on your CPD activities. CPD Now has just been enhanced to simplify the process of recording your CPD.

Applications for CoR accreditation are also made via CPD Now.

It is a requirement for HCPC registrants to maintain their CPD in order to remain registered with the HCPC. The CPD requirements for HCPC audit are separate from those linked to the CoR accreditation schemes. For members of the support workforce individual employers will define their employment requirements regarding CoR accreditation.

SoR Members can access CPD Now from the Society of Radiographers Home page [[Home](#) | [SoR](#)]

When seeking CoR accreditation, SoR members may use their entered CPD records as evidence to support their application for accreditation. To successfully submit an accreditation application via a non-approved qualification route or re-accreditation route applicants must link verified CPD records to their application. Verified CPD records are CPD records which have been deemed to be true and accurate by someone at practitioner level or above. Further guidance can be found within CPD Now on who to invite and how to do this.

Below is a step-by-step guide to recording your CPD activity in CPD Now (accessed from SoR website: [[Home](#) | [SoR](#)]).



1. Once on the CPD Now homepage, click on [Add CPD] in the CPD Progress box.

This will open a blank CPD Activity proforma for you to complete:

CPD Activity: Recording CPD

Please complete the fields below:

- Give your CPD activity a clear title that will easily remind you what it is.
- Provide the date when you undertook your CPD activity.
- Write a reflection of your CPD activity.
- If you are at practitioner level or above you may also wish to link relevant SCoR Professional Outcomes to your reflection using the [Evidence outcomes] button.
- [Quick Save] will save your current work and allow you to remain on the same page.
- [Save and Continue] will save your record and move you to the next page.
- See the further guidance tab below for more information on recording CPD

Further Guidance

Activity Title *

Date of CPD activity *

DDMMYYYY

Write your reflection below. You can choose what reflective model to use. There are some suggestions in the resources section.

Edit -

B / A - [Rich Text Editor Icons]

2. Give your CPD record an appropriate title. (This will help you to correctly identify it when linking it to your accreditation application).

3. Enter the date of your CPD activity.

4. Enter a reflection for your CPD activity. Resources on reflective models and reflection can be found within the Resource section of CPD Now to help you.

Your reflection should detail:

- What you did
- What you learned
- How this learning improved your knowledge, skills and behaviours as an assistant practitioner/mammography associate
- How this learning will improve the service you give to your users

It is important that your CPD activities evidence how you are meeting the mammography associate/assistant practitioner outcomes relevant to your scope of practice.

Linking Outcomes to CPD Records

5. At the bottom of the CPD Now reflection page click [Evidence Outcomes] to bring up a list of available outcomes which you may reference/link to throughout your CPD record*.
or you may click [Save and continue] at the end of your reflection to select the relevant outcomes from a list on the next page.

Evidence Outcomes

Quick Save

Save and continue

***Please note for the assistant practitioner/ mammography associate outcomes to be available to you in CPD Now you will first need to start the relevant accreditation application. When you then return to your CPD Now records the outcomes will be available. See section: Starting your accreditation application.**

You should only select the assistant practitioner/mammography associate outcomes that are applicable to your application pathway, that are relevant to your role, and that you have truly met i.e., those that are clearly evidenced by what you have written within your CPD reflection- Remember, your CPD must be a true and accurate record. The outcomes you select are then automatically ticked off within the outcomes matrix within your accreditation application.

CPD Activity – Attachments

You may like to upload a document such as a presentation or certificate that will support your CPD and learning.
The maximum file size that can be uploaded is 5 MB.
Once you've saved the attachment, click the [Finish] button to return to your list of CPD activities

Further Guidance

Attachments (0)

Choose file
Choose Files No file chosen
File description:
Save

Finish

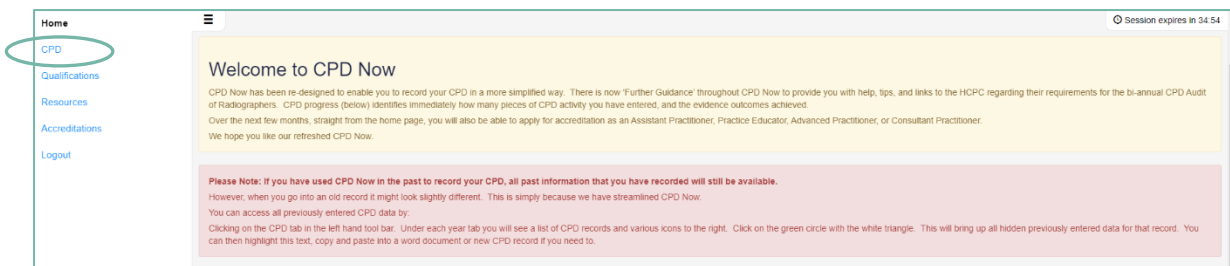
6. [Quick save] enables you to save work as you are still working on it.

7. [Save and continue] saves the work and moves you on to the next section. You will then be able to add a certificate or other document on the next page of your CPD record

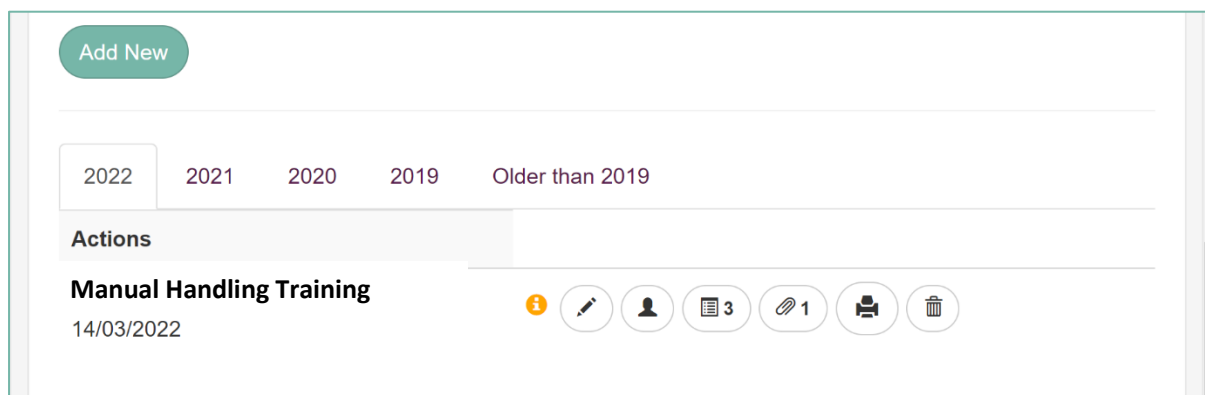
Editing Previous Records

Learning outcomes can be linked to previous CPD records by selecting the edit function. However, outcomes should be linked, and any attachments uploaded to the record before inviting someone to verify your record. If you edit your record after it has been verified it will no longer be available for you to link to within your accreditation application-You will need to invite someone to verify the record again.

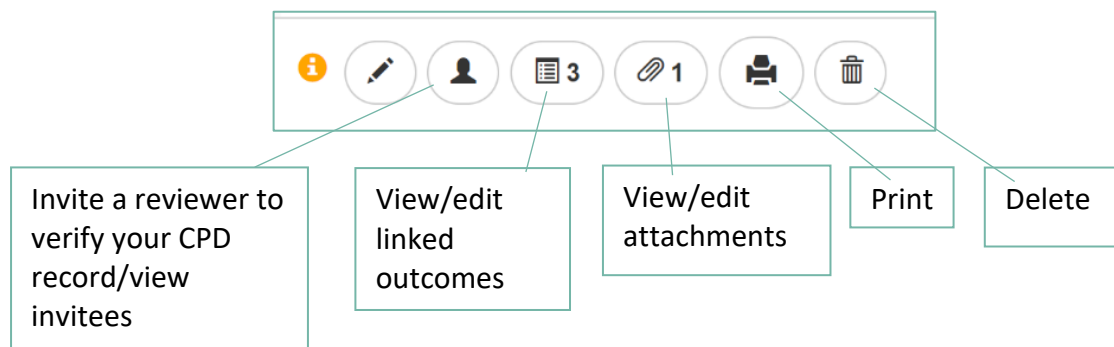
1. On the CPD Now homepage click on [CPD] in the left-hand menu or click on the year date for the record you wish to edit:



2. Find the record you wish to edit and select the pen icon. This will enable you to delete/input text, as well as add/change linked outcomes and attachments:



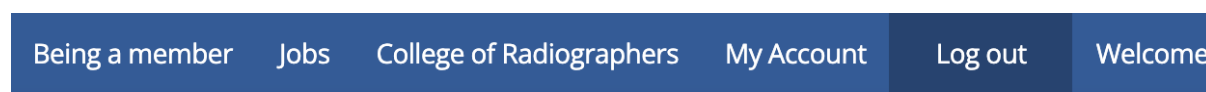
The other icons enable you to:



Starting your accreditation application

To start an application

1. Log in to www.sor.org.



2. Select [My Account]

Quick links

My details	✓
My preferences	✓
My qualifications	✓
Change payment details	✓
Learning	✓
Bookmarks	✓
Employment advice and support	✓
CPD now	✓
Career progression	✓
Radiography Journal	✓

3. Select [CPD Now]

4. Once in CPD Now, select Accreditations from the right-hand box or from the menu on the left. You must choose which accreditation you are applying for.

5. Select [Assistant Practitioner/Mammography Associate].







Available Accreditations

- Assistant Practitioner/Mammography Associate
- Advanced Practitioner
- Consultant Practitioner
- Practice Educator Accreditation Scheme (PEAS)

6. Identify your applicable application route and select [Start Accreditation] to begin. This will add the corresponding application route to your list of active accreditations. Click [Open Active Accreditation] to begin

Available Accreditations

Assistant Practitioner/Mammography Associate

 <p>Assistant Practitioner CoR Approved Level 5 Qualification Route</p>	<p>If you have successfully completed a CoR approved level 5 qualification (e.g. FdSc) within the last three years and are currently working in an assistant practitioner role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice. 2. Select your qualification (choose from the list of approved programmes available) and upload your certificate. 3. Invite your manager or practice educator to complete the declaration. 4. Submit application. 	Start Accreditation
 <p>Assistant Practitioner Non-approved Level 5 Qualification Route</p>	<p>If you have completed a level 5 assistant practitioner qualification (e.g. FdSc) within the last three years that was/is not approved by the College of Radiographers' and are working in an assistant practitioner role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice 2. Enter details of your qualification and upload your certificate 3. Complete the critical narrative, evidencing all the assistant practitioner outcomes and referencing a minimum of 6 pieces of verified CPD (from the last two years). 4. Invite your manager or practice educator to complete the declaration. 5. Submit application. 	Start Accreditation
 <p>Assistant Practitioner CoR Approved Level 4 Qualification Route</p>	<p>If you have successfully completed a CoR approved level 4 qualification (e.g. CertHE) within the last three years and are currently working in an assistant practitioner role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice 2. Select your qualification (choose from the list of approved programmes available) and upload your certificate. 3. Invite your manager or practice educator to complete the declaration. 4. Submit application 	Start Accreditation
 <p>Assistant Practitioner Non-approved Level 4 Qualification Route</p>	<p>If you have completed a level 4 assistant practitioner qualification (e.g. CertHE) within the last three years that was/is not approved by the College of Radiographers' and are working in an assistant practitioner role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice 2. Enter details of your qualification and upload your certificate 3. Complete the critical narrative, evidencing all the assistant practitioner outcomes and referencing a minimum of 6 pieces of verified CPD (from the last two years). 4. Invite your manager or practice educator to complete the declaration. 5. Submit application. 	Start Accreditation
 <p>Mammography Associate CoR Approved Level 4 Qualification Route</p>	<p>If you have successfully completed a CoR approved level 4 mammography associate qualification within the last three years and are currently working in a mammography associate role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice. 2. Select your qualification (choose from the list of approved programmes available) and upload your certificate. 3. Invite your manager or practice educator to complete the declaration. 4. Submit application. 	Start Accreditation
 <p>Mammography Associate Non-approved Level 4 Qualification Route</p>	<p>If you have successfully completed a CoR Non-approved level 4 mammography associate qualification within the last three years and are currently working in a mammography associate role:</p> <ol style="list-style-type: none"> 1. Complete your role details and upload your agreed written scope of practice 2. Enter details of your qualification and upload your certificate 3. Complete the critical narrative, evidencing all mammography associate outcomes and referencing a minimum of 6 pieces of verified CPD (from the last two years). 4. Invite your manager or practice educator to complete the declaration. 5. Submit application. 	Start Accreditation

Please note: the relevant learning outcomes will now be available to you within the CPD section of CPD Now. You may now link/reference these within your CPD reflections.

Common features

Applicants should be aware of the following common features across all routes:

Further guidance

Throughout the online application, there are [Further guidance] tabs. If you click on the [+] this will open the guidance for each section.

Red or Green boxes

Within an application if the box has a green band across the top, this means that you have completed this section. If the box has a red band across the top, this means that you have missed something out. It will normally tell you what you need to do. For example, it may be because you have not added sufficient information or where relevant, the correct number of verified CPD activities. If you have a red band across the top of a box, you will not be able to submit your application until you add what is required.

Back to Your Application

At any stage when editing sections of your application, you may return to your main application view by clicking [Back to Your Application] located at the top of the left-hand menu.

Please now go directly to the guidance for the route that fits with your circumstances:

Go to Completing your application –[CoR Approved Qualification Routes](#)

Go to Completing your application –[CoR Non-Approved Qualification Routes](#)

Go to Completing your application - [Re-accreditation routes](#)

CoR Approved Qualification Routes

If you have completed a CoR approved programme of study as a mammography associate or assistant practitioner within the last 3 years and are currently working within a mammography associate/assistant practitioner role you should apply via the corresponding **CoR approved qualification route** from the following:

- Assistant Practitioner CoR Approved level 4 qualification route
- Assistant Practitioner CoR Approved level 5 qualification route
- Mammography Associate CoR Approved level 4 qualification route

The requirements across all three CoR approved qualification routes will be the same in terms of the various parts of the application form that you will need to complete, but the outcomes detailed within each will be specific to each of the three application pathways.

How do I know if my programme of study was approved by the CoR?

All CoR approved programmes of study will be listed within the qualifications section of the application form. If yours is not listed, and you think it should be please contact accreditation@sor.org.

How do I know if my qualification is a FHEQ level 4 or 5 qualification?

This may be detailed within the course information relating to your programme of study, for example within the course handbook. Your education provider will also be able to advise on this. The academic award received will also guide you on this. Below is a table listing various typical FHEQ level 4/5 programmes/academic awards applicable to England, Wales and Northern Ireland and also the equivalent SCQF levels for Scottish qualifications:

FHEQ Level 4/SCQF Level 7*	FHEQ Level 5 / SCQF Level 8*
Level 4 Mammography Associate Apprenticeship	Foundation Degree e.g. FDS
Certificate of Higher Education (CertHE)*	Diploma of Higher Education (DipHE)*
Higher National Certificate (HNC)	Higher National Diploma (HND)

The qualification held **must** relate to your mammography associate/assistant practitioner role and scope of practice for which you are seeking accreditation.

When following a CoR approved qualification application route you will be asked to:

1. Start your application in CPD Now- Accreditations (select your applicable CoR approved application route)
2. Complete your role details and upload your agreed written scope of practice
3. Select your CoR approved qualification (choose from the list of approved programmes available) and upload your qualification certificate.
4. Invite your manager or practice educator to complete the declaration.
5. Submit application.

Completing a CoR approved qualification route application

These routes are only for those who have completed a CoR approved qualification within the last three years which is relevant to their current assistant practitioner / mammography associate role and scope of practice for which accreditation is being sought. If your course is not listed within the application qualification section and you think it should be, please contact accreditation@sor.org.

Learning Outcomes

At the beginning of all applications an outcomes matrix will be displayed. This is a table containing the relevant learning outcomes for the application route which you have chosen. E.g., If you are a mammography associate and are applying via a level 4 mammography associate pathway you will see the level 4 mammography associate outcomes within this table. Level 4 or level 5 assistant practitioner outcomes will appear if you have selected an application route under these pathways.

The outcomes matrix will be highlighted green within all CoR approved qualification application routes as it is accepted that you will have met the learning outcomes by successfully completing a CoR approved programme of study.

Assistant Practitioner Level 5 Outcomes (2022)

✓ Outcomes met through CoR approved qualification

Assistant Practitioner Level 5 Outcomes (2022)	Evidenced in CPD
<ul style="list-style-type: none"> • [AP.S.01] Practise safely and effectively within relevant legal, ethical, professional and managerial frameworks and protocols. • [AP.S.02] Demonstrate competence in the required range of delegated procedures within protocols, accurately appraising own work. • [AP.S.03] Operate equipment safely and effectively within protocol • [AP.S.04] Accurately position patients and manipulate equipment within protocol. • [AP.S.05] Demonstrate practical understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process. • [AP.S.06] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes. • [AP.S.07] Communicate effectively with patients and staff. • [AP.S.08] Ensure valid informed consent has been given prior to undertaking imaging examinations or radiotherapy. • [AP.S.09] Meet the care needs of individuals and their significant others sensitively and respectfully, having regard to the impact of illness and trauma and to sociocultural differences. • [AP.S.10] Ensure the safety of all individuals in their care in the radiography/radiotherapy environment. • [AP.S.11] Participate in quality assurance and undertake equipment testing within protocol. • [AP.S.12] Demonstrate proficiency in basic life support techniques, infection prevention and control (IPC) and moving and handling. • [AP.S.13] Practise within a risk-benefit framework, having regard to the biological effects of radiation and other hazards in the radiography environment. • [AP.S.14] Understand the importance of evidence for safe, effective professional practice. • [AP.S.15] Manage self and work effectively, demonstrating problem-solving skills. • [AP.S.16] Demonstrate awareness of the role of imaging and/or treatment modalities. • [AP.S.17] Use IT and information management systems accurately and effectively. • [AP.S.18] Work individually, collaboratively and/or in partnership to deliver person-centred care. • [AP.S.19] Engage in continuing professional development. 	

NB: Image for illustrative purposes- outcomes shown within your application will vary depending on application pathway selected.

If you have referenced any of the listed outcomes within your CPD records in CPD Now, a tick will appear in the 'Evidenced in CPD' Column against the referenced outcome. **This is not a requirement for submission via this route, but is for your own information only.**

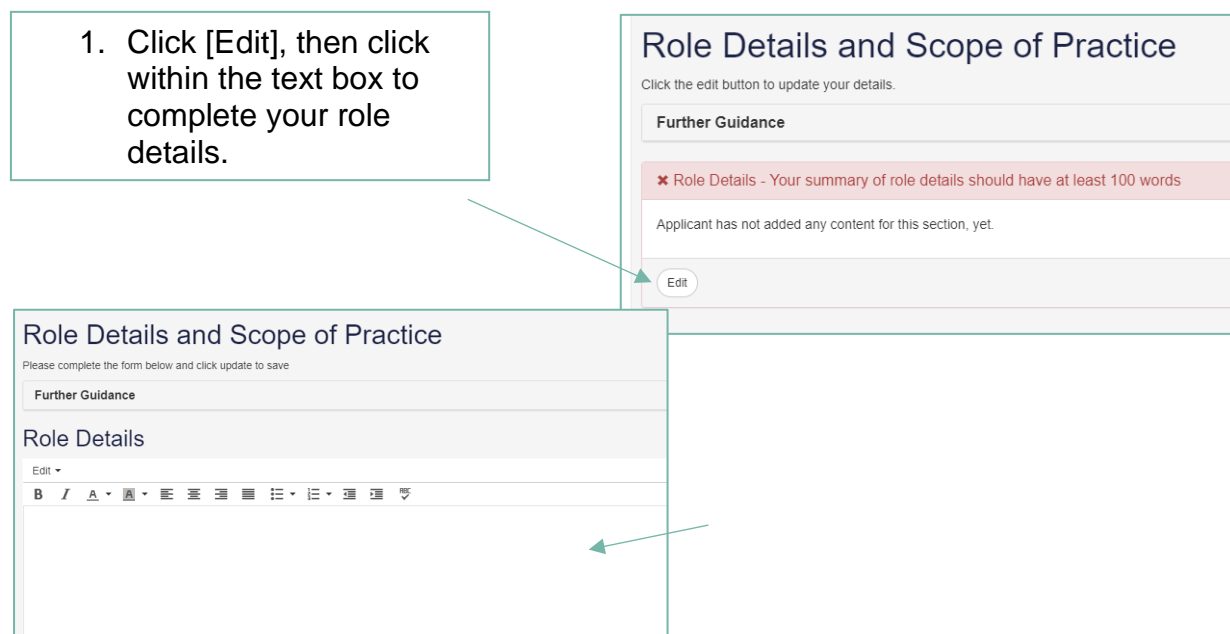
Role details and Scope of Practice

Within this section you will be asked to provide details of your current role, select your area of practice and upload your written scope of practice.

In 2022 the College of Radiographers revised their Education and Career Framework for the Radiography Workforce, recognising the evolving scopes and emerging roles the support workforce are now undertaking within imaging and radiotherapy departments. As such the College of Radiographers will award accreditation against a given scope of practice in line with professional body guidance, where applicants can evidence they are:

- appropriately educated and trained
- employed to practice within a defined protocol
- and for which their manager or practice educator will complete the declaration

PLEASE NOTE: The SCoR Professional Indemnity Insurance Scheme does not cover any work which you undertake outside of your accredited scope of practice.



This is where you must provide details of your current employment and an overview of your assistant practitioner/mammography associate role. Remember that the assessor will not know you, so this is to give an overview of the hospital/clinical/treatment environment that you work in and of your current role. The details given must relate to the scope of practice for which you are seeking accreditation. The maximum word count is 500 words.

You must provide the following key information for the assessor in this section as failure to do so may result in your application being deferred:

You must include details of the following:

- Name of employer
- Key employment dates
- An overview of your role; the responsibilities you have and tasks you undertake within your role.

For example, what does your role involve? e.g. Does your role include:

- Identification and preparation of patients?
- Undertaking diagnostic/therapeutic examinations/procedures? If so, what?
- Supporting staff in your department with their daily roles? If so, how?

In addition, think about:

- The environment where you work; is it a diagnostic or therapeutic department, General X-ray, CT, US, MRI, breast unit?

- How long you have undertaken the role of assistant practitioner / mammography associate?
- Other relevant experience?
- Any significant achievements/competencies achieved whilst in this employment relevant to your assistant practitioner/mammography associate role?

Describing your main duties and responsibilities and significant achievements helps to corroborate your scope of practice, demonstrating the level at which you are working, the types of patients you are involved with, and the extent of your responsibilities.

Beneath the Role Details text box, you will find tick boxes relating to various areas of practice:

Area of Practice

- Clinical imaging (CI) - Computed tomography
- Clinical imaging (CI) - Dental
- Clinical imaging (CI) - Dual energy x-ray absorptiometry (DEXA) imaging
- Clinical imaging (CI) - Fluoroscopy
- Clinical imaging (CI) - Magnetic resonance imaging
- Clinical imaging (CI) - Mammography
- Clinical imaging (CI) - Nuclear medicine and radionuclide imaging
- Clinical imaging (CI) - Standard radiographic imaging
- Radiotherapy (RT)
- Ultrasound

2. You should now select your main area of practice by ticking the relevant box.

You must now upload your agreed written scope of practice. This will be a written document detailing what roles and responsibilities you may undertake in agreement with your employer. For some this may be detailed within their contract of employment, others may have a dedicated separate document containing this information, such as a job description.

3. Scroll down to add your written Scope of Practice. Click [Choose file], then select the relevant file from your computer folder, give it a title, and click [Save] followed by [Update]:

Written scope of practice

Attachments (0)

Choose file
 No file chosen

File description:

PLEASE NOTE: Once accredited you will not be covered by the SoR Professional Indemnity Insurance Scheme for any work you undertake outside of this scope of practice.

Once you have completed all three parts to this, the sections will be highlighted green when you return to your main application.

CoR Approved Qualification

This is where you should select your CoR approved programme of study and upload your certificate.

Level 5 CoR Approved Qualification

Click the edit button to update your details.

Further Guidance

✘ Approved Course - Not yet selected

Applicant has not added any content for this section, yet.

✘ Qualification Certificate - You need to attach a digital copy of your certificate.....

Applicant has not added any content for this section, yet.

1. Click [Edit] and then select your completed programme of study from the list of CoR approved programmes provided. **(Images for illustration only- Qualifications listed will vary depending on the application pathway being followed).**

Editing Level 5 CoR Approved Qualification

Please select your CoR approved course from the list below and click 'update' to save your changes.

Further Guidance

Approved Course

- Birmingham City University**
Foundation Degree Health & Social Care (Diagnostic Radiography) (Approved Sept 2014 - Aug 2019) Clinical Imaging
- Birmingham City University**
FdSc Health & Social Care Diagnostic Radiography (Approved Mar 2020 - Feb 2025)
- Birmingham City University**
Foundation Degree Health & Social Care (Mammography) (Approved Sept 2014 - Aug 2019) Breast Screening Mammography
- Birmingham City University**
FdSc Health & Social Care Mammography (Approved Mar 2020 - Feb 2025)
- Birmingham City University**
Foundation Degree Health & Social Care (Radiotherapy) (Approved Sept 2014 - Aug 2019) Radiotherapy and Oncology
- City University (London)**
Foundation Degree in Healthcare – Radiotherapy Practice Radiotherapy and Oncology
- Kingston University and St. George's, University of London**
Foundation Degree Breast Imaging Breast Screening Mammography
- University of Derby**
Assistant Practitioner Bridging Programme (Approved Dec 2016 - Dec 2022)
- Warwickshire, Solihull & Coventry Breast Screening Service / Nuneaton Training Centre**
Advanced Apprenticeship in Clinical Health Care for Assistant Practitioners Breast Screening Mammography (Approved Mar 2014 - Feb 2019)

Qualification Certificate

Attachments (0)

Choose file
 No file chosen
 File description:

Please note: You must have obtained your CoR approved qualification ***within the last 3 years*** prior to the date on which you submit your application. If you fall outside of this time frame, please apply via the corresponding non-approved qualification route and enter details of your CoR approved qualification, relevant certificate and any other professional development you have undertaken since completing your qualification.

If your qualification is not listed, and you think it should be, please contact accreditation@sor.org.

Once you have selected your CoR approved course, you will need to upload the corresponding qualification certificate to be able to submit your application.

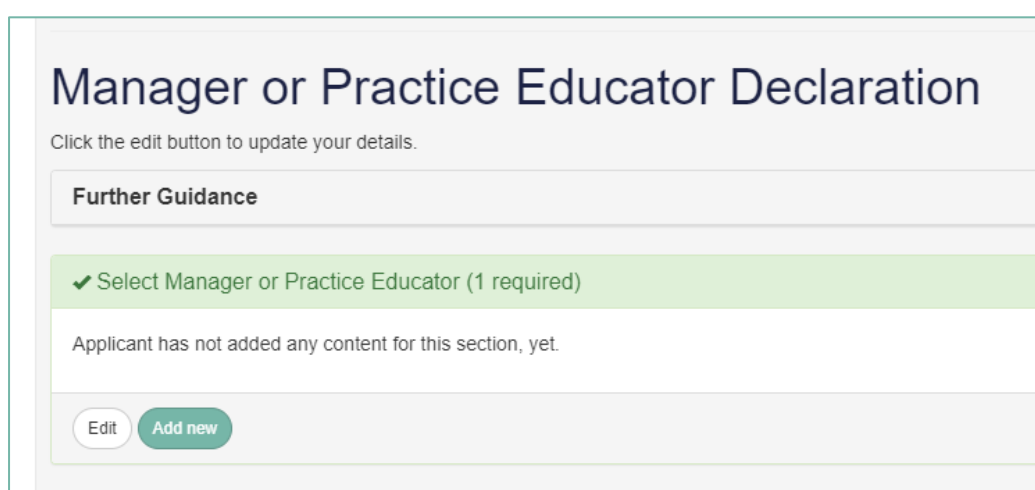
2. Scroll down, click [Choose Files] and select the file belonging to your digital certificate, provide a name /description for the file, and click [Save] and [Update].

Choose file
 No file chosen
 File description:

Manager or Practice Educator Declaration

As part of all CoR accreditation applications a Manager's Declaration (or equivalent) must be completed. This helps to assure the validity, quality, and governance arrangements applicable to the application being made as well as ongoing employer support for the applicant within their current role.

Only when you have completed all previous sections of your application will you be able to complete this section. Only one manager/practice educator is required. You must only invite your manager/practice educator when you are completely satisfied you have adequately completed your application. You will no longer be able to edit your application unless your manager/practice educator selects that they 'do not confirm the statements to be accurate'.



The screenshot shows a web interface for the 'Manager or Practice Educator Declaration' section. At the top, the title 'Manager or Practice Educator Declaration' is displayed in a large, dark blue font. Below the title, a small instruction reads 'Click the edit button to update your details.' The main content area is divided into sections. A 'Further Guidance' section is visible, followed by a green banner with a checkmark icon and the text 'Select Manager or Practice Educator (1 required)'. Below this, a message states 'Applicant has not added any content for this section, yet.' At the bottom of the form, there are two buttons: 'Edit' (a light blue button) and 'Add new' (a dark blue button).

Please enter details of your manager or practice educator who will be required to complete a pre-set declaration to confirm that:

- You have undertaken the appropriate education and training for your scope of practice
- You meet or continue to meet, the CoR outcomes for a mammography associate/assistant practitioner (delete as appropriate)
- You have met all the appropriate regulatory standards
- You have sufficiently met education standards to comply with IR(ME)R
- Governance processes are in place for the work you will undertake as a mammography associate/assistant practitioner (delete as appropriate)
- Risk assessments are available for all staff, with appropriate control measures in place to minimise any risks associated with your work as a mammography associate/assistant practitioner (delete as appropriate) when practising within your given scope of practice
- You are supported within your role to maintain and develop your knowledge and skills in this area through relevant CPD opportunities.

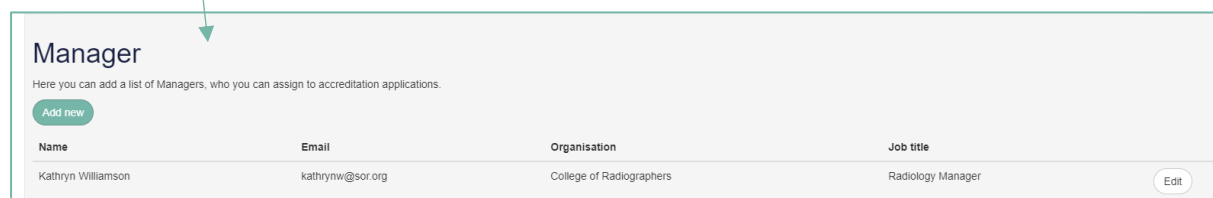
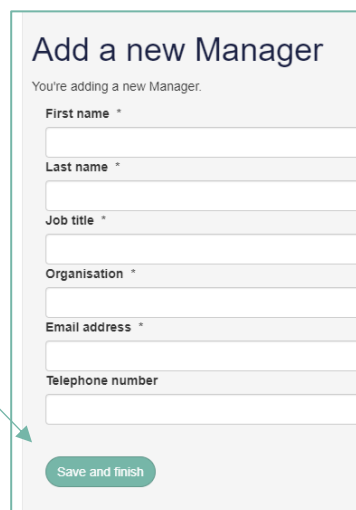
The person you choose should be in a position that they can make the declaration. They should be registered with the Health and Care Professions Council or another statutory regulator. An appropriate person could be your current manager or practice educator. Please only select one person.

1. Click [Add new] to enter details of your Manager/Practice Educator.
Click [Edit] if you have previously entered details of this person.

2. Enter your Manager's/Practice Educator's details in the boxes provided.

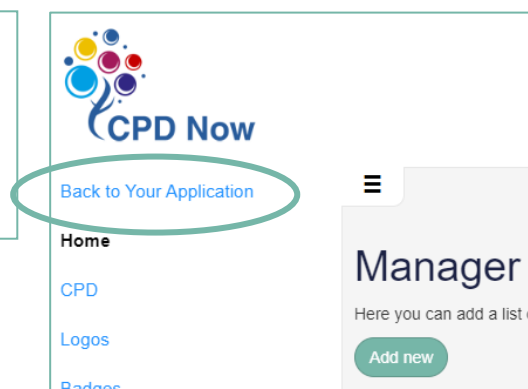
Select [Save and finish] once entered.

Your saved manager's/practice educator's details will appear on screen:



Name	Email	Organisation	Job title	
Kathryn Williamson	kathrynw@sor.org	College of Radiographers	Radiology Manager	Edit

3. From here you need to return to the main application page, click [**Back to your Application**] (Top left menu).



CPD Now

Back to Your Application

Home

CPD

Logos

Badges

Manager

Here you can add a list of

Add new

4. Scroll down to the Manager Declaration, click [Edit] to select the manager/ practice educator that you have just entered onto the system.

5. Tick the box [Pick this Manager / Practice Educator] for the person you wish to select.

Editing - Manager or Practice Educator Declaration

Please complete the form below and click update to save

Further Guidance

Select Manager or Practice Educator

Pick this Manager / Practice Educator

First name
Joseph

Last name
Soap

Job title
Radiology Manager

Organisation
FeelBetter NHSFT

Email address
J.Soop@NHSFT.org

[Update](#)

Further Guidance

✓ Select Manager or Practice Educator (1 required)

First name
Kathryn

Last name
Williamson

[Show more](#) [Send an invite](#)

[Edit](#) [Add new](#)

6. Once you have selected the person you would like to complete the declaration click [Send an invite]. This will generate an email inviting them to review your application and complete their declaration.

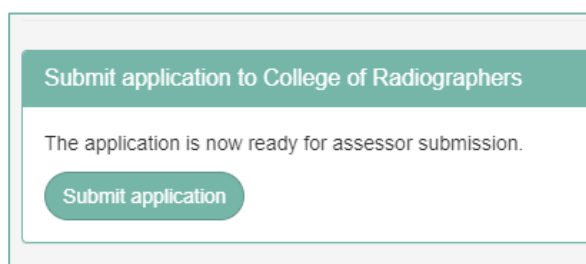
Please note that clicking [send an invite] will lock your application. You will no longer be able to edit your application.

Submit application

Your manager/practice educator should review your application and select their decision- either confirming that all the declaration statements are accurate or not. You will need to keep a check of your application in CPD Now for completion of this.

If your manager/practice educator withholds their declaration, they are advised to discuss this with you and give you feedback on their reason(s) why. You may then amend your application before re-inviting them to complete the manager's declaration again.

If your manager/practice educator completes the declaration, you will see a notification bar within your application and you may now click [Submit application] to submit your application to the CoR for assessment.



The screenshot shows a notification bar with a green header that reads "Submit application to College of Radiographers". Below the header, the text states "The application is now ready for assessor submission." At the bottom of the bar is a green button with the text "Submit application".

Declaration Completed (14/10/2022) - Your Manager/Practice Educator has completed the Manager/Practice Educator declaration. You may now submit your application to the College of Radiographers for assessment.

PLEASE NOTE: Once submitted you will no longer be able to edit your application. You will receive an email notification as proof of submission. Please retain this for your own records.

If you wish to withdraw your submitted application from the assessment process please email accreditation@sor.org.

Once submitted you will receive notification from the CoR Education & Accreditation Team of the assessor's decision, normally within 12 weeks from date of submission.

CoR Non-Approved Qualification Routes

If you have completed a CoR non-approved programme of study as an assistant practitioner or mammography associate and are currently working within an assistant practitioner/ mammography associate role you should apply via the corresponding **CoR non-approved qualification route** as listed below:

- Assistant Practitioner CoR Non-approved level 4 qualification route
- Assistant Practitioner CoR Non-approved level 5 qualification route
- Mammography Associate CoR Non-approved level 4 qualification route

The requirements across all three CoR non-approved qualification routes will be the same in terms of the various parts of the application form you will need to complete, but the outcomes detailed within each will be specific to each of the three application pathways.

When following a CoR non-approved qualification application route you will be asked to:

1. Start your application in CPD Now – Accreditations (Select your appropriate non-approved application route)
2. Complete your role details and upload your agreed written scope of practice
3. Enter details of your CoR non-approved mammography associate/assistant practitioner qualification and upload your qualification certificate.
4. Complete your critical narrative, evidencing all outcomes, with 6 pieces of supporting verified CPD evidence.
5. Invite your manager or practice educator to complete the declaration.
6. Submit application.

Completing a CoR non-approved qualification route application

Please see section [Starting your accreditation application](#) and follow points 1-6 for initial guidance on how to log on to CPD Now and access the list of available accreditation routes. Select your relevant CoR non-approved application route.

Learning Outcomes

When you first open your application, you will see a table containing the relevant outcomes for that application route.

Assistant Practitioner Level 5 Outcomes (2022)		
* You must evidence all outcomes		
	Evidenced in CPD	Referenced in Critical Narrative
Assistant Practitioner Level 5 Outcomes (2022)		
• [AP.S.01] Practise safely and effectively within relevant legal, ethical, professional and managerial frameworks and protocols.		
• [AP.S.02] Demonstrate competence in the required range of delegated procedures within protocols, accurately appraising own work.		
• [AP.S.03] Operate equipment safely and effectively within protocol.		
• [AP.S.04] Accurately position patients and manipulate equipment within protocol.		
• [AP.S.05] Demonstrate practical understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process.		
• [AP.S.06] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes.		
• [AP.S.07] Communicate effectively with patients and staff.		
• [AP.S.08] Ensure valid informed consent has been given prior to undertaking imaging examinations or radiotherapy.		
• [AP.S.09] Meet the care needs of individuals and their significant others sensitively and respectfully, having regard to the impact of illness and trauma and to sociocultural differences.		
• [AP.S.10] Ensure the safety of all individuals in their care in the radiography/radiotherapy environment.		
• [AP.S.11] Participate in quality assurance and undertake equipment testing within protocol.		
• [AP.S.12] Demonstrate proficiency in basic life support techniques, infection prevention and control (IPC) and moving and handling.		
• [AP.S.13] Practise within a risk-benefit framework, having regard to the biological effects of radiation and other hazards in the radiography environment.		
• [AP.S.14] Understand the importance of evidence for safe, effective professional practice.		
• [AP.S.15] Manage self and work effectively, demonstrating problem-solving skills.		
• [AP.S.16] Demonstrate awareness of the role of imaging and/or treatment modalities.		
• [AP.S.17] Use IT and information management systems accurately and effectively.		
• [AP.S.18] Work individually, collaboratively and/or in partnership to deliver person-centred care.		
• [AP.S.19] Engage in continuing professional development.		

Please note: The outcomes displayed within the table will vary depending on the CoR Non-approved application pathway chosen.

For all non-approved qualification routes the outcomes matrix/table has two columns entitled 'Evidenced in CPD' and 'Referenced in Critical Narrative'. When you start an accreditation application the associated outcomes will be made available to you within CPD Now. You may then reference/link to these outcomes within your CPD records. If you have referenced any of the outcomes listed in the outcomes matrix of your application within your CPD records in CPD Now, a tick will appear against those in the 'Evidenced in CPD' column. These CPD records will need to be verified in order to reference them in the critical narrative. Guidance on getting CPD records verified can be found in the resources section of CPD Now.

As you complete your critical narrative further down in the application, you will reference the outcomes here too. This will see the referenced outcome(s) become ticked off in the 'Referenced in Critical Narrative' column. The 'Referenced in Critical Narrative' column will need to be fully ticked, and 6 pieces of verified CPD (from over the last 2 years) referenced in the critical narrative before you will be able to submit your application. Further details on this are covered in the critical narrative guidance below.

Your manager or practice educator will also be asked to confirm that you meet the outcomes listed as part of the application process through completing the Manager's / Practice Educator's Declaration. Once you have completed all other sections of your application you will then be able to enter their details and invite them to complete the declaration.

Role details and Scope of Practice

In 2022 the College of Radiographers revised their Education and Career Framework for the Radiography Workforce, recognising the evolving scopes and emerging roles the support workforce are now undertaking within imaging and radiotherapy departments. As such the College of Radiographers will award accreditation against a given scope of practice in line with professional body guidance where applicants can evidence they are:

- appropriately educated and trained
- employed to practice within a defined protocol
- and for which your manager or practice educator will sign the declaration

PLEASE NOTE: You will not be covered by the SoR Professional Indemnity Insurance Scheme for any work you undertake outside of the scope of practice you have provided.

Completion of Role details and Scope of Practice for CoR Non-approved application pathways follows the same method as for CoR approved qualification application pathways- Please refer to the [Role details and Scope of Practice](#) guidance for the CoR approved route for instruction on this.

Role Details and Scope of Practice

Click the edit button to update your details.

Further Guidance

✘ **Role Details - Your summary of role details should have at least 100 words**

Applicant has not added any content for this section, yet.

Edit

✘ **Area of Practice - You must select an area of practice**

Applicant has not added any content for this section, yet.

Edit

✘ **Written scope of practice - You must upload your agreed written scope of practice held by your employer.....**

Applicant has not added any content for this section, yet.

Edit

Qualifications

In this section you will be asked to provide details of your CoR non-approved assistant practitioner / mammography associate qualification. You must also upload any relevant corresponding certificates (Please note the requested level of qualification will vary depending on the application pathway you have chosen. The images below are for illustrative purposes only). Those who completed a CoR approved assistant practitioner / mammography associate qualification *more than 3 years ago* should also apply via this route and enter details of their qualification in this section:

Qualifications

You must provide an overview of your level 5 assistant practitioner qualification, linking any relevant certificates to your application.

Please use the Further Guidance tab below to help you.

Further Guidance

✘ Qualifications - You need to link a minimum of 1 qualification

Applicant has not added any content for this section, yet.

[Edit](#) [Add new](#)

1. Click [Add new] to enter details of your training and/or qualifications. (Click [Edit] if details are already held within the system.)

2. The 'My Qualifications' page will appear, scroll down to view the available options. Non-approved formal assistant practitioner / mammography associate qualifications e.g. Level 4 mammography associate apprenticeship/CertHE/FdSc etc, should be entered under the 'Other formal qualification....' header.

CPD Now

CoR THE COLLEGE OF RADIOGRAPHERS

Session expires in 34:57

My Qualifications

In this section you can enter details of all courses of study that you have undertaken or are currently undertaking. These may include a range of courses, from your qualifying examinations to short events such as study days and seminars. For your convenience this area of your portfolio is broken down into the following groups of events:

- Professional Qualifications**
Qualifying assessment and subsequent post-registration studies such as post-graduate diplomas and Master's level courses that are related to your area of practice.
- Other Formal Qualifications**
Qualification such as post-graduate diplomas and Master's level courses, which are not specifically required (or related) to your area of practice.
- Certified Short Courses**
These courses may convey competence but don't necessarily have academic credits associated with them. For example a certified intravenous injection courses.
- CoR Endorsed CPD Events or Learning Resources**
You will know that an event or learning resource is CoR endorsed because it will carry the College's 'CPD Now - Endorsed by the College of Radiographers' logo and the course materials should specifically mention the CPD Now core outcomes that may be met by attending the event or using the resource.
- Non CoR Endorsed CPD Events**
Not all CPD events you attend will be CoR endorsed. Contact the organiser of the event and ask them to consider endorsement for future events. The College of Radiographers will endorse events and resources from a major conference to a lunchtime lecturer or student tutorial. See the website for details.
- Personal Development Courses**
The distinction can, of course, be far from simple as any personal development you undertake may well make a positive contribution to your professional performance. One test is to reflect on what learning has taken place and identify whether there are any benefits to either your patients or any area of your practice. If you have found the course has helped your professional practice, record it here.

[Add New](#)

Certified short courses

[Add New](#)

Other formal qualification including assistant practitioner training/qualifications

3. Click [Add new] to enter your non-approved qualification.

4. Complete the headed sections shown. The brief summary here should include a list of modules taken- including module title, number of credits and dates taken:

Record

Please complete the fields below and then click the [Save and Next] button to move to the next page that will allow you to add attachments.

Course completed/event attended *
Certificate of Higher Education in Radiographic Studies

Start date dd/mm/yyyy *
01/02/2020

Completion date dd/mm/yyyy
01/02/2022

Delivered/Organised by
University of Life

Final award
CerTHE Radiographic Studies

Brief summary of learning
Edit

B I A A **≡ ≡ ≡ ≡ ≡ ≡ ≡ ≡ ≡ ≡** **REC**


Module RAD123 Title, credits, dates
Module RAD234 Title, Credits, dates
Module RAD345 Title, Credits, dates

p

Quick Save **Save and continue**

5. Next, click [Save and continue]. This will take you to a page where you should upload the corresponding certificate:

6. Click [Choose files] and select the file containing your certificate from your own computer files, then enter an appropriate name for the file, click [Save] then [Finish].



Session expires in 34:53

Attachments

Please add your certificate as an attached below. Click 'Finish' to return to the qualifications page and then click 'Back to your application' at the top of the left menu.

Attachments (0)

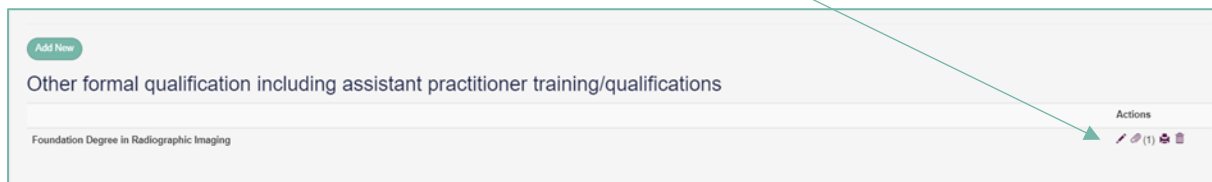
Choose file
Choose Files No file chosen

File description:

Save

Finish

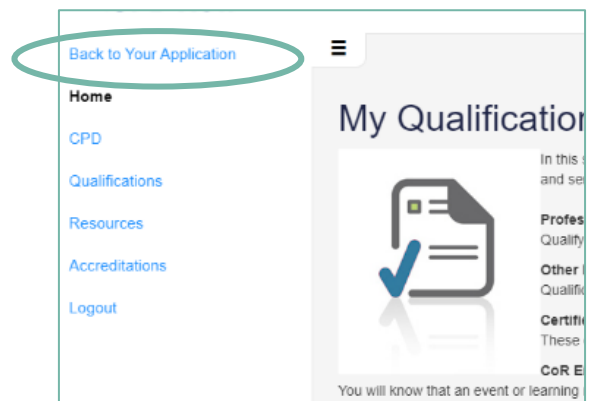
This will return you to the 'My Qualifications' page. Your entered qualification should be listed under the 'Other formal Qualification including assistant practitioner training/qualifications...' header. You may edit this, add an attachment, print, or delete at any stage using the icons to the right:



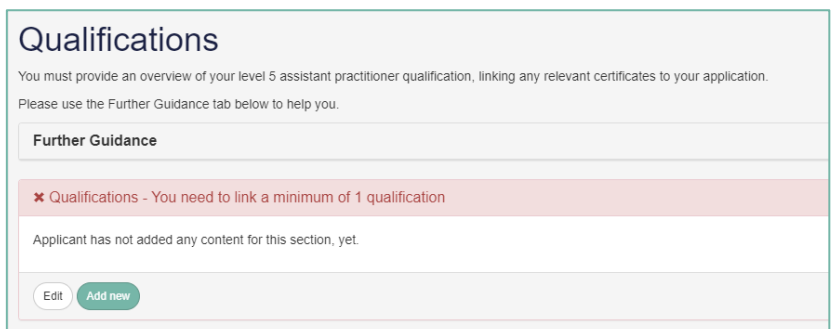
Other departmental training or CPD events attended may also be entered in this section under the relevant heading - Details on what each heading relates to is provided at the top of the screen in the My Qualifications heading box. However, a formal CoR non-approved qualification must be entered, and the relevant certificate uploaded for CoR accreditation to be considered.

For those seeking re-accreditation details of the original qualification, plus evidence of further learning and development undertaken since your last accreditation should be included in this section.

7. From here you need to return to the main application page. Go to the top left of your screen, click [Back to Your Application]:



8. Go back to the Qualifications section of the application. (This will still be highlighted red at this point.) Click [Edit].



9. Select your entered qualification by clicking the relevant tick box 'Pick this Qualification', then [Update].

Pick this qualification

Course completed/event attended
Foundation Degree in Radiographic Imaging

Start date dd/mm/yyyy
01/02/2020

Completion date dd/mm/yyyy
01/02/2022

Delivered/Organised by
University of Life

Final award
FdSc Radiographic Studies

Brief summary of learning
Module RAD123 Title, Credits, dates
Module RAD134 Title, Credits, dates
Module RAD145 Title, Credits, dates
Module RAD156 Title, Credits, dates
Module RAD167 Title, Credits, dates
Module RAD178 Title, Credits, dates
Module RAD234 Title, Credits, dates
Module RAD245 Title, Credits, dates
Module RAD256 Title, Credits, dates

[Update](#)

The Qualifications header of your main application should now be green, showing details of your entered and selected qualification, and your uploaded corresponding certificate under 'Attached Files':

Qualifications


You must provide an overview of your level 5 assistant practitioner qualification, linking any relevant certificates to your application. Please use the Further Guidance tab below to help you.

Further Guidance

✓ Qualifications

Course completed/event attended
Foundation Degree in Radiographic Imaging

Start date dd/mm/yyyy
01/02/2020

Attached files
 FdSc Certificate for CoR Non-Approved programme

[Show more](#)

[Edit](#) [Add new](#)

Critical Narrative with Verified CPD

Critical Narrative with Verified CPD

Your critical narrative is a written reflection demonstrating how you meet the Assistant Practitioner Outcomes. This should be supported by linking at least 6 pieces of verified CPD completed in the last 2 years to your critical narrative. Click the 'edit' button to begin writing or to edit your critical narrative. Click on the Further Guidance tab for more information.

Further Guidance +

x Critical narrative with verified CPD - The critical narrative must include at least 1500 words.

Applicant has not added any content for this section, yet.

Edit Word Count: 0

A critical narrative is a written reflection. The Critical Narrative with Verified CPD section is where you enter your written reflection of your role and practice, evidencing how you fulfil the relevant outcomes (listed in the outcomes matrix at the beginning of your application) through your discussion. You will need to reference the outcomes within your reflection as you write it [Reference Outcomes], as well as reference a minimum of 6 pieces of verified CPD [Reference Verified CPD Records] as evidence to support your critical narrative. It is important your referenced verified CPD records do support your discussion where they are referenced as the assessor will view your referenced verified CPD records as part of their assessment. These records must be no older than 2 years prior to date when you submit your accreditation application. You must not breach confidentiality.

The maximum word count for this section is 2500 words (minimum 1500). Further guidance is available within the Further Guidance tab for the section.

Verified CPD

When wishing to apply for accreditation, CPD evidence should be input and verified within the CPD section of CPD Now. Six pieces of verified CPD evidence that support the achievement of the assistant practitioner / mammography associate outcomes (listed at the beginning of your accreditation application) and the scope of practice for which you seek accreditation, will need to be submitted as part of your accreditation application. These records must be no older than 2 years prior to date when you submit your accreditation application.

When you enter CPD into CPD Now, the CPD record now has one box to record your reflection and you are advised to use a reflective model. Choose one that suits you and what you are reflecting on. You can find some good information about different reflective models [here](#). Then you will be able to add a certificate or other document on the next page of your CPD record. Your CPD record should detail:

- What you did
- What you learned
- How this learning improved your knowledge, skills and behaviours as a mammography associate/ assistant practitioner
- How this learning will improve the service you give to your users

For each piece of CPD that you wish to include in your application you are required to invite someone to review it and confirm its accuracy and currency i.e. verify it. You may have different reviewers to verify different pieces of CPD. Your reviewers can be a colleague (at Practitioner level or above), a manager or practice educator. Further guidance on this is available in the resources section in CPD Now.

Once you have your CPD records verified you will be able to reference these within your critical narrative. **Please note, you must have your CPD record verified to be able to link it to your application, so do this before writing your critical narrative. Any changes made to CPD records after they are verified will require the record to be verified again before it can be linked to your accreditation application.**

Critical narrative

The critical narrative is your written reflection and should demonstrate:

1. How you have developed your knowledge, skills and abilities within the scope of practice for which accreditation is being applied for.
2. How you meet the relevant CoR outcomes for assistant practitioner/mammography associate accreditation, i.e. the activities that have formed your education, training and development.

The maximum word count is 2500 words. You must reference each outcome and a minimum of 6 pieces of verified CPD within your reflection. Your verified CPD records are the evidence to demonstrate what you have done, what you have learned and how this learning impacts on your work as an assistant practitioner/mammography associate. For example, if you are writing about how you positioned a patient who had mobility problems and how you further developed your skills, you would link to a verified CPD record about that and link to the outcomes that this meets (just like you would reference something in an assignment for a qualification). **You must not breach confidentiality when writing your critical narrative as in doing so your application will be deferred.**

To be able to submit your application the 'Referenced in Critical Narrative' column will need to be fully ticked (i.e. all outcomes must be referenced in the critical narrative) and a minimum of 6 pieces of verified CPD records referenced within your reflection and all other sections fully completed.

1. To start writing your critical narrative click [Edit].

Critical Narrative with Verified CPD

Your critical narrative is a written reflection demonstrating how you meet the Assistant Practitioner Outcomes. This should be supported by linking at least 6 pieces of verified CPD completed in the last 2 years to your critical narrative. Click the 'edit' button to begin writing or to edit your critical narrative. Click on the Further Guidance tab for more information.

Further Guidance +

✖ Critical narrative with verified CPD - The critical narrative must include at least 1500 words.

Applicant has not added any content for this section, yet.

Edit

Word Count: 0

2. Click within in the text box to begin typing.

Editing Critical Narrative with Verified CPD

Your critical narrative should demonstrate how you meet the all the assistant practitioner outcomes. This should be supported by linking at least 6 pieces of verified CPD completed in the last 2 years. You must have your CPD records verified in CPD Now in order to link them to your accreditation application. Refer to the relevant CPD records in your narrative and ensure that all outcomes have been met in the 'Outcomes evidence matrix'

Further Guidance

Critical narrative with verified CPD

Edit ▾

B *I* A A

- ☰
- ☰
- ☰
- ☰

- ☰
- ☰
- ☰
- ☰

ABC ✓

Reference Outcomes

Reference Verified CPD Records

Update

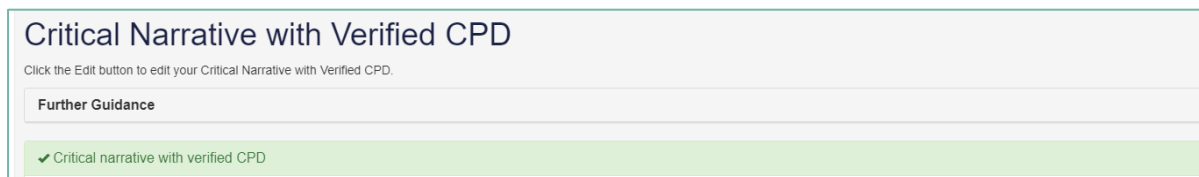
3. To reference the outcomes click [Reference Outcomes] and select the relevant outcome(s).

4. To reference/ link to verified CPD records within your narrative click [Reference Verified CPD Records] and select the record you wish to refer to.

5. Click [Update] to save and return to the main application page.

You need to clearly evidence all of the outcomes within your critical narrative, referencing them within the text along with a minimum of 6 pieces of verified

CPD from the last two years. See [Further tips for a Successful Application](#). Once all outcomes listed within the matrix and 6 pieces of verified CPD have been referenced within the critical narrative, and the word count is within the minimum and maximum limit, the critical narrative bar will go green. Only now will you be able to progress to complete the Manager Declaration:



Critical Narrative with Verified CPD

Click the Edit button to edit your Critical Narrative with Verified CPD.

Further Guidance

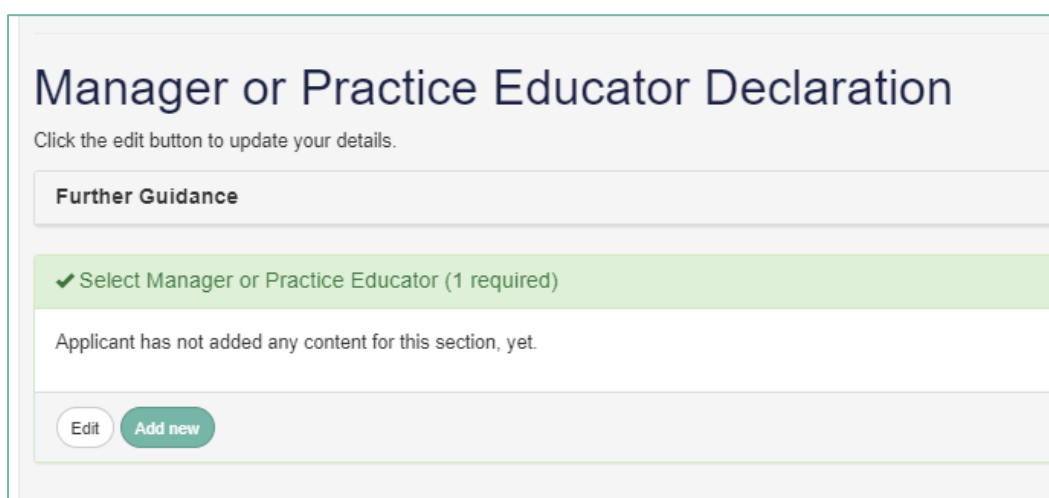
✓ Critical narrative with verified CPD

Use the relevant reflection tool in Appendix 1 or mapping document in Appendix 2 to help you reflect on how you can show that you meet the outcomes and to identify outcomes where you might need further evidence.

CoR assessor feedback forms are available on the CoR accreditation website. These identify what the assessor will be looking for in your CPD reflections and critical narrative. You may find it helpful to refer to these to keep you on track and to ensure that you are writing at the correct level.

Manager or Practice Educator Declaration

Once you have completed all previous sections of your application you will now be able to enter details of your manager or practice educator and invite them to complete the Manager or Practice Educator Declaration. Only one Manager/Practice Educator is required.



Manager or Practice Educator Declaration

Click the edit button to update your details.

Further Guidance

✓ Select Manager or Practice Educator (1 required)

Applicant has not added any content for this section, yet.

Edit Add new

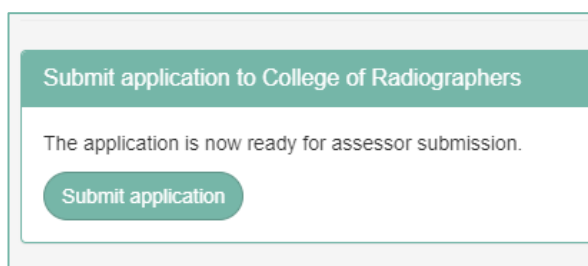
Please follow the instructions on [Manager or Practice Educator Declaration](#) as for the CoR Approved Route.

Submit application

Your manager/practice educator should review your application and select their decision- either confirming that all the declaration statements are accurate or not. You will need to keep a check of your application in CPD Now for completion of this.

If your manager/practice educator cannot confirm the declaration statements to be accurate (selecting this statement as their response), they are advised to discuss this with you and give you feedback on their reason(s) why. You may then amend your application before re-inviting them to complete the manager's declaration again.

If your manager/practice educator confirms the declaration statements to be accurate, you will see a notification bar within your application and you may now click [Submit application] to submit your application to the CoR for assessment.



PLEASE NOTE: Once submitted you will no longer be able to edit your application. You will receive an email notification as proof of submission. Please retain this for your own records.

If you wish to withdraw your submitted application from the assessment process please email accreditation@sor.org.

Once submitted you will receive notification from the CoR Education & Accreditation Team of the assessor's decision normally within 12 weeks from date of submission.

Re-accreditation routes

CoR accreditation for assistant practitioners and mammography associates lasts for two years.

If an individual wishes to remain accredited, they must apply for re-accreditation. Applicants will be able to begin work on their re-accreditation application as soon as they have been awarded accreditation for the incoming two-year period.

The requirements for re-accreditation are the same for all three accreditation pathways in terms of the various parts of the application form applicants will need to complete, but the learning outcomes detailed within each will be specific to each of the three application pathways. i.e. either level 4 mammography associate learning outcomes, level 4 assistant practitioner learning outcomes, or level 5 assistant practitioner learning outcomes.

Those who have been previously awarded CoR accreditation will be automatically directed down the relevant pathway for re-accreditation when they first log on to the refreshed accreditation system.

For example, if you were accredited by the CoR previously and you hold a FHEQ level 4 qualification (or equivalent) for assistant practitioners, you will be automatically directed to re-accredit under the level 4 assistant practitioner pathway. The learning outcomes for the level 4 assistant practitioner pathway remain the same as for the old CoR accreditation scheme.

If you hold CoR accreditation and an FHEQ level 5 (or equivalent) qualification for assistant practitioners, you will be automatically directed to re-accredit down the level 5 assistant practitioner pathway. This pathway will have level 5 learning outcomes to which applicants will need to evidence fulfilment of and have linked to within their verified CPD Records.

All applicants can easily edit existing CPD records to link to the relevant learning outcomes. See [Editing Previous Records](#) for details of how to do this.

Those previously accredited via the old experiential route will be able to re-accredit via the level 4 assistant practitioner pathway. However, all new applicants must hold a formal qualification. The [CoR Education and Career framework \(4th edition\)](#) details the expectations for the education and training of the support workforce, encouraging assistant practitioners to achieve an FHEQ level 5 (SCQF level 8) qualification.

When seeking re-accreditation all applicants will be asked to:

1. Start their application for re-accreditation in CPD Now – Active Accreditations (Select [Start re-accreditation]).
2. Complete their role details and upload their agreed written scope of practice.
3. Enter details of their qualifications *and any further learning/development since their last accreditation*, uploading any corresponding certificates.
4. Complete their critical narrative, evidencing all outcomes, with 6 pieces of supporting verified CPD evidence.
5. Invite their manager or practice educator to complete the declaration.
6. Submit application.

As these steps follow the same process as for initial accreditation via the **CoR Non-Approved Qualification Routes** please refer to this section for full details on how to complete each stage of the re-accreditation application.

Submissions for re-accreditation must not be made more than 12 weeks before your current accreditation expires. You can find your re-accreditation date by viewing your current certificate in CPD Now or by viewing your details on the Public Voluntary Register of Accredited Assistant Practitioners accessible from www.cor.org.

Where applications are passed by the assessor before the current accreditation period lapses, the new accreditation period will follow on from the end date of the previous accreditation period.

Where submissions are received after the current accreditation has expired, the new accreditation period will start from the date that the assessor passes your application.

Further tips for a Successful Application

- ✓ You need to meet ALL of the outcomes as listed within the outcomes matrix at the beginning of your application.
- ✓ Before you begin an application, it might be useful to use the relevant reflection tool in [Appendix 1: Reflection Tools](#) to help you plan how you can cover all of the outcomes within your critical narrative.
- ✓ Use the appropriate mapping document [Appendix 2: Outcome Mapping Documents](#) to tick the reflections that address each learning outcome. You may attach this document to your final piece of verified CPD if you wish (Add file). Remember to attach it *before* inviting someone to verify this record, otherwise the record will need to be verified again before you will be able to link it to your critical narrative/application.
- ✓ If you identify that there is an outcome that you are weaker on, use this opportunity to read up/do any other appropriate CPD activity and then reflect on what you have learned and how you can apply this to your role and the impact this will have on your patients.
- ✓ When you start your accreditation application, the relevant outcomes will be added automatically to your list of available outcomes in CPD Now. Therefore, once you have completed a CPD reflection of your learning, you should link any applicable outcomes to this CPD record.
- ✓ Do not link all of the outcomes to a single CPD reflection as it is unlikely that you have adequately covered all of these within a single CPD activity. Select whichever outcome(s) your CPD activity best relates to.
- ✓ Quality of Reflection:
 - Reflection will be an important element of demonstrating your achievement of the relevant outcomes. It is essential that you go beyond just being descriptive. This is why it is important that you use a reflective model (choice of which is yours) both within your verified CPD reflections and the critical narrative itself to help ensure that you reflect fully.
 - Impact on practice - is essential in applications. Think about how your activity has improved your practice, and benefitted service users or others (could be patients, carers, or other colleagues, students/learners). Evaluate the activity/learning, looking at positives and negatives and impact on quality of service.
 - Further learning - again, this is an important aspect of your reflections for your

application. Think about what further learning this activity has helped you to identify. What conclusions can be drawn from it? What points need to be included in an action plan?

For instance, you may have attended a workshop on a particular aspect of patient care or a new procedure. You may need to share and discuss this with colleagues in your department, identifying the changes and put an action plan in place to do this (identifying any resources you may need to do this). So, your reflection might include details on what else you need to learn about this development or new procedure, what will it consist of in your department, who do you need to discuss this with, what resources will be needed, and how it will affect your role and ultimately service users?

Consider the following:

- ✓ Impact of your learning
- ✓ Impact of changes you have made
- ✓ What? So what? Now what?
- ✓ How do you know you are good at what you do?
- ✓ Do you seek feedback? How do you do this? Can you evidence this? (Again, this relates to the learning outcomes).
- ✓ How will you implement changes?
- ✓ Action plan - What? How? When?
- ✓ One sentence written about the subject of a particular learning outcome does not equal fulfilment of that outcome. You need to cover each outcome in sufficient depth both within your verified CPD and critical narrative.
- ✓ Keep referring to the outcomes whilst you complete your application to ensure that what you write is relevant and that you have met all outcomes.
- ✓ Ensure your linked verified CPD evidence within your critical narrative supports you in meeting the learning outcomes. You could include supporting evidence, such as a presentation that you have done, feedback that you have given, feedback you have received, etc. You can attach these at the end of each reflection/CPD activity in CPD Now.
- ✓ A CPD reflection does not have to be based on a specific activity, i.e. attendance at a study day. For example, it could be based on you reading an article about a particular aspect of patient care or service delivery assessment. You could then reflect on your application of that knowledge, any changes you might make to your own practice, what impact that will have on your learners, identify any further learning and provide an action plan on what you will do, how and when.

- ✓ If you are applying through the CoR approved qualification route, you will still need to meet the requirements for Role Details and Scope of Practice, and Qualification sections.
- ✓ Complete the relevant checklist below and read through your application to check that you have followed the guidance and written enough in each section prior to submitting.
- ✓ **Do NOT breach confidentiality** - identifying the names of people who have not given consent specifically for this will cause your application to be deferred.

Checklists for Accreditation

CoR Approved Qualification Route

Ensure that you have completed the following:

- Role details & Scope of Practice as per the further guidance.
- Selected your CoR approved qualification obtained within the last 3 years.
- Uploaded relevant certificate for CoR approved qualification
- Invited suitable person to complete Manager /Practice Educator Declaration (see guidance on who to invite).

Whilst you have undertaken a CoR approved programme, it is still important to check that you have completed the above in sufficient depth. Accreditation is not automatically given - you still need to adequately complete all of the above.

Non-approved Qualification & Re-accreditation Routes

Ensure that you have completed the following:

- Role details & Scope of Practice as per the further guidance.
- Added details of any non-approved qualifications and/or other learning and development.
- Uploaded corresponding certificates if applicable.
- Completed your critical narrative, evidencing all outcomes and linking 6 pieces of verified CPD which support your narrative.
- Invited suitable person to complete Manager Declaration (see guidance on who to invite).

Notification of outcome & accessing assessor feedback

Once the assessor has completed your assessment you will be notified of the outcome via email from the CoR Education & Accreditation Team. The status of your application will also be updated within the accreditation system. The CPD Now Active Accreditation box on the CPD Now home screen will update to show your application has been passed/deferred by the Assessor

1. Assessor feedback can be accessed from within the application. Open the active accreditation application to see the following notifications- the application status, assessor decision and date, and a link to the completed assessor feedback form:

Open Active Accreditation

Status: Completed

Date Started: 06/10/2022

Certificate: View Certificate

Assistant Practitioner Non-approved Level 5 Qualification Route

If you have completed a level 5 assistant practitioner qualification (e.g.FdSc) within the last three years that was/is not approved by the College of Radiographers' and are working in an assistant practitioner role:

1. Complete your role details and upload your agreed written scope of practice
2. Enter details of your qualification and upload your certificate
3. Complete the critical narrative, evidencing all the assistant practitioner outcomes and referencing a minimum of 6 pieces of verified CPD (from the last two years).
4. Invite your manager or practice educator to complete the declaration.
5. Submit application.

Further Application Guidance

Application started	06/10/2022
Application submitted to College of Radiographers	30/11/2022
Application approved on	12/12/2022
Application ratified on	12/12/2022
Assessor feedback form	Feedback for KWilliamsonUser5
Application status	Completed

Assessor Feedback

Kathryn Williamson (12/12/2022) - Pass

<p>Well done on a comprehensive application. Please refer your feedback within the assessor feedback form adn use this to assist you in compiling your application for re-accrdition when due.</p> <p>J Smyth CoR Assessor.</p>

3. Click on the link to open and view your feedback.

12/12/2022
Feedback for KWilliamsonUser5
Completed

Viewing your certificate

1. Following confirmation of your accreditation, please allow up to 5 working days for your certificate to become available in CPD Now.
2. Click on [Accreditations] in the left-hand menu in CPD Now:

[Back to Your Application](#)

[Home](#)

[CPD](#)

[Qualifications](#)

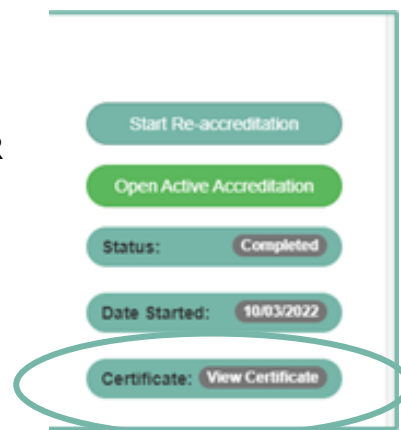
[Resources](#)

Accreditations

[Logout](#)

3. Under your active accreditation, click on 'view certificate' found within the green bar to view and download your accreditation certificate:

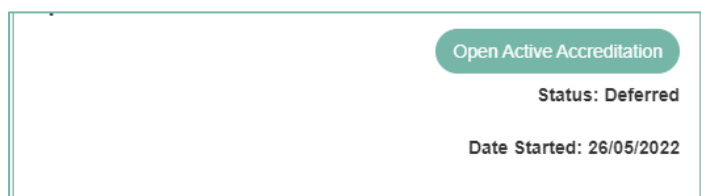
Your certificate will be displayed, complete with the validity period of your accreditation (two years) and a QR code. The QR code acts like a digital badge, enabling anyone who scans it to view details of your current accreditation. The CoR accreditation scheme is a UK-wide recognised scheme enabling portability of your accreditation between employers.



Details of all assistant practitioners and mammography associates that have been awarded CoR accreditation are taken forward to the next Approval and Accreditation Board meeting, and then the College Board of Trustees for oversight.

What to do if your application is deferred by your assessor

If the assessor defers your application you will be notified by email. The status of your active accreditation on your CPD Now home page will also update to 'deferred'.



Open your active accreditation within CPD Now and view the feedback form provided by the assessor as detailed on page 48.

You must edit your application, actioning any points of feedback made by the assessor. Once you are satisfied you have amended your application accordingly, you will need to re-enter your manager/ practice educator details and then re-invite them to complete their declaration again.

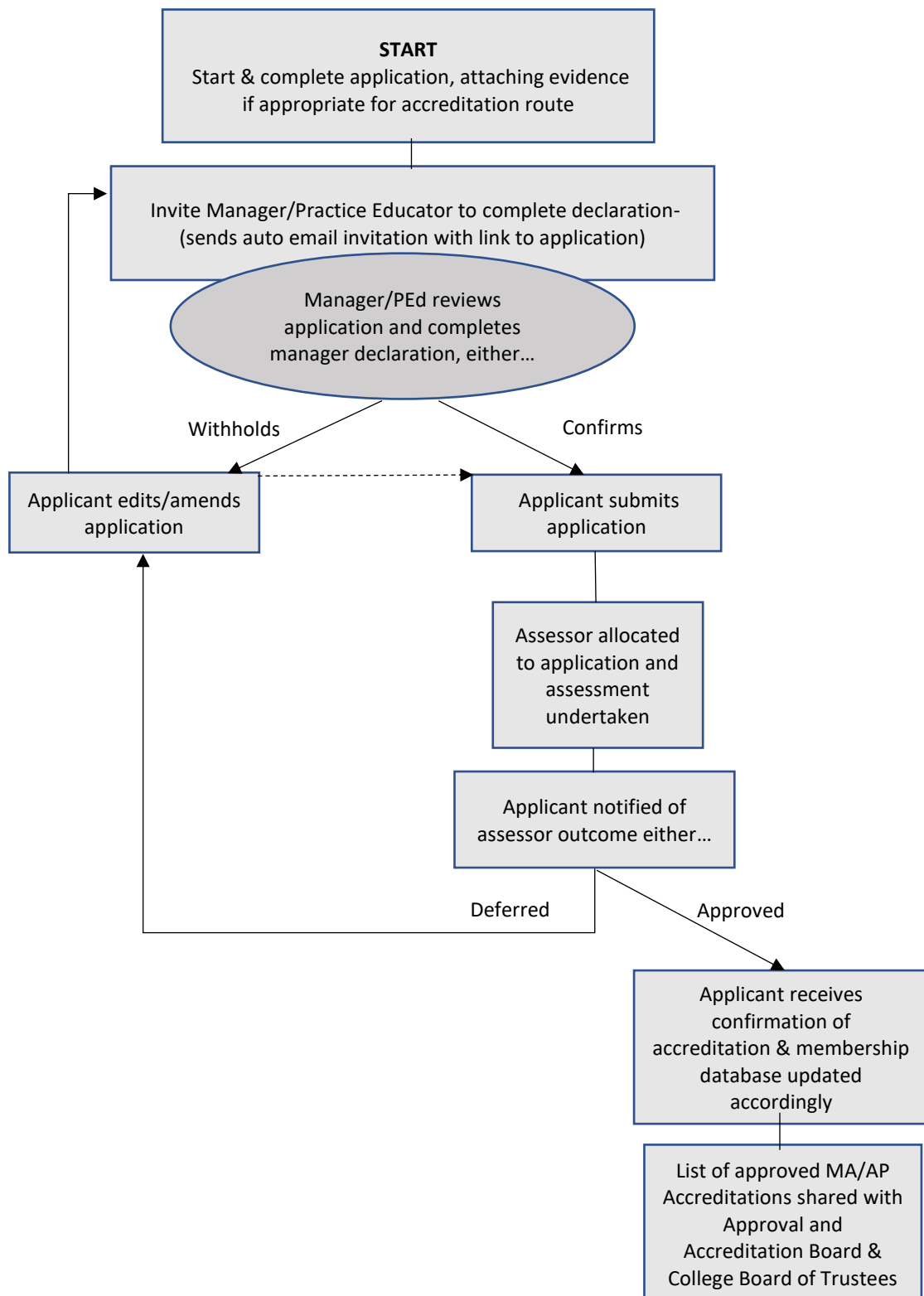
You must only invite your manager/practice educator when you are satisfied you have fully amended your application. Once you invite your manager/practice educator and they confirm the declaration you will no longer be able to edit your application. It will be locked and must be submitted to the CoR.

Resubmission should be made within 3 months of the deferral decision- ideally as soon as possible - so that verified CPD records used within the application remain current and relevant, i.e. they continue to meet the CPD date requirements for submission. Delay in resubmission may mean evidence of further CPD activities will be required.

You will receive an email notification verifying your submission.

Where possible the original assessor will be re-allocated to your resubmission. The original assessor will then complete a re-assessment of your application. You will be notified of the outcome via email normally within 12 weeks from resubmission.

Overview of assistant practitioner/ mammography associate application process



Appendix 1: Reflection Tools

This section contains reflection tools for each of the three overarching accreditation pathways. Use the appropriate reflection tool to help you think of how you can evidence fulfilment of the relevant outcomes within your critical narrative and verified CPD. **Ensure you have selected the correct reflection tool relevant to your application pathway.**

Mammography Associate Level 4 Outcomes Reflection Tool

Mammography associate level 4 learning outcomes	What have you done?	How can you evidence this?
<p>[MA.01] Appropriately prepare mammography equipment and environments for routine mammography examinations.</p>		
<p>[MA.02] Appropriately identify and prepare individuals (both physically and psychologically) for routine mammography, gaining valid informed consent prior to examination.</p>		
<p>[MA.03] Use appropriate physical principles concerning radiation, it's emission, propagation and interaction with matter to operate mammography equipment safely and effectively within protocol e.g. appropriately adjusting and setting of exposure factors.</p>		
<p>[MA.04] Demonstrate an understanding of the relationship between anatomy, pathophysiology and the imaging process of routine mammography, to position individuals accurately and employ effective immobilisation to achieve high quality images.</p>		
<p>[MA.05] Apply effective interpersonal and communication skills, demonstrating care and compassion, to ensure successful completion of routine mammography examinations and positive patient experience.</p>		

Mammography associate level 4 learning outcomes	What have you done?	How can you evidence this?
<p>[MA.06] Manage self to work individually, and collaboratively as part of the multidisciplinary breast care team to deliver person-centred care referring to an appropriate member of the team when necessary.</p>		
<p>[MA.07] Appraise own work, being able to assess the technical quality of mammographic images produced and interpersonal interactions.</p>		
<p>[MA.08] Use information management and technology systems effectively, maintaining comprehensive and accurate records.</p>		
<p>[MA.09] Advise individuals of the results process and give any necessary additional information within the scope of your responsibility.</p>		
<p>[MA.10] Practise safely and effectively adhering to relevant national breast screening standards of performance e.g. NHSBSP standards, within relevant legal, ethical, professional, managerial and local frameworks and protocols.</p>		
<p>[MA.11] Maintain the health and safety of all individuals in the working environment in line with current legislation and ionising radiation regulations.</p>		

Mammography associate level 4 learning outcomes	What have you done?	How can you evidence this?
<p>[MA.12] Participate in routine quality control processes including undertaking mammography equipment testing within protocol and responding appropriately to the results.</p>		
<p>[MA.13] Demonstrate personal accountability through continuing professional development and reflection, recognising and responding appropriately to strengths and limitations and own knowledge, skills, and attributes.</p>		
<p>[MA.14] Ensure own actions promote equality, diversity and inclusion of all individuals attending for routine mammography and within the multidisciplinary team.</p>		
<p>[MA.15] Understand the importance of maintaining own mental and physical health making use of supervision and pastoral care provision where necessary.</p>		
<p>[MA.16] Engage in effective health promotion as part of own role within the multidisciplinary breast care team.</p>		
<p>[MA.17] Evidence compliance with basic life support techniques, infection control, safe moving and handling, and other mandatory training requirements.</p>		

Mammography associate level 4 learning outcomes	What have you done?	How can you evidence this?
<p>[MA.18] Recognise signs and indicators of abuse, safeguarding individuals in accordance with legal and organisational requirements.</p>		
<p>[MA.19] Appropriately support others, offering advice, guidance and experiential knowledge to trainees, students, new staff and others where needed, supporting a safe and effective workforce in routine mammography.</p>		

Assistant Practitioner Level 4 Outcomes Reflection Tool

Assistant practitioner level 4 learning outcomes	What have you done?	How can you evidence this?
[AP 01] Practise safely within relevant legal, ethical, professional and managerial frameworks and protocols.		
[AP 02] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes.		
[AP 03] Understand the importance of evidence for safe, effective professional practice.		
[AP 04] Engage in continuing professional development.		
[AP 05] Manage self and work effectively.		
[AP 06] Use information management systems effectively.		

Assistant practitioner level 4 learning outcomes	What have you done?	How can you evidence this?
[AP 07] Demonstrate effective interpersonal communication skills.		
[AP 08] Ensure the radiation safety of all individuals in the working environment when it is their responsibility to do so.		
[AP 09] Practise within a risk-benefit framework, having regard to the biological effects of radiation.		
[AP 10] If entitled to do so by the employer, adhere to the role of operator in accordance with IR(ME)R 2000 and its subsequent amendments.		
[AP 11] Participate in quality assurance and undertake equipment testing within protocol.		
[AP 12] Demonstrate understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process.		

Assistant practitioner level 4 learning outcomes	What have you done?	How can you evidence this?
[AP 13] Employ effective positioning and immobilisation.		
[AP 14] Manipulate exposure factors and image recording parameters within protocol.		
[AP 15] Operate equipment safely and effectively within protocol.		
[AP 16] Carry out identified delegated procedures within protocol.		
[AP 17] Assess the technical quality of images produced.		
[AP 18] Record imaging examinations/radiotherapy interventions and their outcomes accurately.		

Assistant practitioner level 4 learning outcomes	What have you done?	How can you evidence this?
[AP 19] Supply and administer medicines under Patient Specific Directions (PSDs).		
[AP 20] Demonstrate awareness of the role of other imaging and treatment modalities.		
[AP 21] Work individually, collaboratively and/or in partnership to deliver person-centred care.		
[AP 22] Meet the care needs of individuals and their significant others sensitively and respectfully having regard to the impact of illness and trauma, and to socio-cultural differences.		
[AP 23] Demonstrate proficiency in basic life-support techniques, infection control and moving and handling.		
[AP 24] Ensure informed consent has been given prior to undertaking imaging examinations or radiotherapy.		

Assistant Practitioner Level 5 Outcomes Reflection Tool

Assistant practitioner level 5 learning outcomes	What have you done?	How can you evidence this?
<p>[AP.S.01] Practise safely and effectively within relevant legal, ethical, professional and managerial frameworks and protocols</p>		
<p>[AP.S.02] Demonstrate competence in the required range of delegated procedures within protocols, accurately appraising own work</p>		
<p>[AP.S.03] Operate equipment safely and effectively within protocol</p>		
<p>[AP.S.04] Accurately position patients and manipulate equipment within protocol</p>		
<p>[AP.S.05] Demonstrate practical understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process</p>		
<p>[AP.S.06] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes</p>		

Assistant practitioner level 5 learning outcomes	What have you done?	How can you evidence this?
[AP.S.07] Communicate effectively with patients and staff		
[AP.S.08] Ensure valid informed consent has been given prior to undertaking imaging examinations or radiotherapy		
[AP.S.09] Meet the care needs of individuals and their significant others sensitively and respectfully, having regard to the impact of illness and trauma and to sociocultural differences		
[AP.S.10] Ensure the safety of all individuals in their care in the radiography/radiotherapy environment		
[AP.S.11] Participate in quality assurance and undertake equipment testing within protocol		
[AP.S.12] Demonstrate proficiency in basic life support techniques, infection prevention and control (IPC) and moving and handling		

Assistant practitioner level 5 learning outcomes	What have you done?	How can you evidence this?
[AP.S.13] Practise within a risk–benefit framework, having regard to the biological effects of radiation and other hazards in the radiography environment		
[AP.S.14] Understand the importance of evidence for safe, effective professional practice		
[AP.S.15] Manage self and work effectively, demonstrating problem-solving skills		
[AP.S.16] Demonstrate awareness of the role of imaging and/or treatment modalities		
[AP.S.17] Use IT and information management systems accurately and effectively		
[AP.S.18] Work individually, collaboratively and/or in partnership to deliver person-centred care		
[AP.S.19] Engage in continuing professional development		

Appendix 2: Outcome Mapping Documents

This section contains mapping documents for each of the three overarching accreditation pathways. Use the appropriate mapping document help check which outcomes your CPD records fulfil and to highlight where further CPD evidence may be needed. These CPD records, once verified, can then be referenced within your critical narrative to support your written reflection. **Ensure you have selected the correct mapping document relevant to your application pathway.**

Mapping of reflections to mammography associate outcomes

Map your verified CPD reflections to the Mammography Associate Level 4 Outcomes

Mammography Associate Level 4 Outcomes	CPD Record N°/Title							
	1	2	3	4	5	6		
[MA.01] Appropriately prepare mammography equipment and environments for routine mammography examinations.								
[MA.02] Appropriately identify and prepare individuals (both physically and psychologically) for routine mammography, gaining valid informed consent prior to examination.								
[MA.03] Use appropriate physical principles concerning radiation, it's emission, propagation and interaction with matter to operate mammography equipment safely and effectively within protocol e.g. appropriately adjusting and setting of exposure factors.								
[MA.04] Demonstrate an understanding of the relationship between anatomy, pathophysiology and the imaging process of routine mammography, to position individuals accurately and employ effective immobilisation to achieve high quality images.								

<p>[MA.05] Apply effective interpersonal and communication skills, demonstrating care and compassion, to ensure successful completion of routine mammography examinations and positive patient experience.</p>								
<p>[MA.06] Manage self to work individually, and collaboratively as part of the multidisciplinary breast care team to deliver person-centred care referring to an appropriate member of the team when necessary.</p>								
<p>[MA.07] Appraise own work, being able to assess the technical quality of mammographic images produced and interpersonal interactions.</p>								
<p>[MA.08] Use information management and technology systems effectively, maintaining comprehensive and accurate records.</p>								
<p>[MA.09] Advise individuals of the results process and give any necessary additional information within the scope of your responsibility.</p>								
<p>[MA.10] Practise safely and effectively adhering to relevant national breast screening standards of performance e.g. NHSBSP standards, within relevant</p>								

legal, ethical, professional, managerial and local frameworks and protocols.								
[MA.11] Maintain the health and safety of all individuals in the working environment in line with current legislation and ionising radiation regulations.								
[MA.12] Participate in routine quality control processes including undertaking mammography equipment testing within protocol and responding appropriately to the results.								
[MA.13] Demonstrate personal accountability through continuing professional development and reflection, recognising and responding appropriately to strengths and limitations and own knowledge, skills, and attributes.								
[MA.14] Ensure own actions promote equality, diversity and inclusion of all individuals attending for routine mammography and within the multidisciplinary team.								

<p>[MA.15] Understand the importance of maintaining own mental and physical health making use of supervision and pastoral care provision where necessary.</p>								
<p>[MA.16] Engage in effective health promotion as part of own role within the multidisciplinary breast care team.</p>								
<p>[MA.17] Evidence compliance with basic life support techniques, infection control, safe moving and handling, and other mandatory training requirements.</p>								
<p>[MA.18] Recognise signs and indicators of abuse, safeguarding individuals in accordance with legal and organisational requirements.</p>								
<p>[MA.19] Appropriately support others, offering advice, guidance and experiential knowledge to trainees, students, new staff and others where needed, supporting a safe and effective workforce in routine mammography.</p>								

Note: As you link your verified CPD to your critical narrative, tick whichever outcomes each piece of CPD addresses. You need to link to a minimum of 6 pieces of verified CPD. You may attach this document at the end of your last reflection (Add File) or keep for your own records.

Mapping of reflections to level 4 assistant practitioner outcomes

Map your verified CPD reflections to the Assistant Practitioner Level 4 Outcomes

Level 4 Assistant Practitioner Outcomes	CPD Record N°/Title							
	1	2	3	4	5	6		
[AP 01] Practise safely within relevant legal, ethical, professional and managerial frameworks and protocols.								
[AP 02] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes.								
[AP 03] Understand the importance of evidence for safe, effective professional practice.								
[AP 04] Engage in continuing professional development.								
[AP 05] Manage self and work effectively.								
[AP 06] Use information management systems effectively.								
[AP 07] Demonstrate effective interpersonal communication skills.								

[AP 08] Ensure the radiation safety of all individuals in the working environment when it is their responsibility to do so.								
[AP 09] Practise within a risk-benefit framework, having regard to the biological effects of radiation.								
[AP 10] If entitled to do so by the employer, adhere to the role of operator in accordance with IR(ME)R 2000 and its subsequent amendments.								
[AP 11] Participate in quality assurance and undertake equipment testing within protocol.								
[AP 12] Demonstrate understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process.								
[AP 13] Employ effective positioning and immobilisation.								
[AP 14] Manipulate exposure factors and image recording parameters within protocol.								
[AP 15] Operate equipment safely and effectively within protocol.								

[AP 16] Carry out identified delegated procedures within protocol.								
[AP 17] Assess the technical quality of images produced.								
[AP 18] Record imaging examinations/radiotherapy interventions and their outcomes accurately.								
[AP 19] Supply and administer medicines under Patient Specific Directions (PSDs).								
[AP 20] Demonstrate awareness of the role of other imaging and treatment modalities.								
[AP 21] Work individually, collaboratively and/or in partnership to deliver person-centred care.								
[AP 22] Meet the care needs of individuals and their significant others sensitively and respectfully having regard to the impact of illness and trauma, and to socio-cultural differences.								
[AP 23] Demonstrate proficiency in basic life-support techniques, infection control and moving and handling.								
[AP 24] Ensure informed consent has been given prior to undertaking imaging examinations or radiotherapy.								

Note: As you link your verified CPD to your critical narrative, tick whichever outcomes each piece of CPD addresses. You need to link to a minimum of 6 pieces of verified CPD. You may attach this document at the end of your last reflection (Add File) or keep for your own records.

Mapping of reflections to level 5 assistant practitioner outcomes

Map your verified CPD reflections to the Assistant Practitioner Level 5 Outcomes

Level 5 Assistant Practitioner Outcomes	CPD Record N°/Title							
	1	2	3	4	5	6		
[AP.S.01] Practise safely and effectively within relevant legal, ethical, professional and managerial frameworks and protocols								
[AP.S.02] Demonstrate competence in the required range of delegated procedures within protocols, accurately appraising own work								
[AP.S.03] Operate equipment safely and effectively within protocol								
[AP.S.04] Accurately position patients and manipulate equipment within protocol								
[AP.S.05] Demonstrate practical understanding of the significance of the relationship between anatomy, pathophysiology and the imaging and/or radiotherapy process								
[AP.S.06] Demonstrate accountability, recognising and responding appropriately to strengths and limitations in own knowledge, skills and attributes								
[AP.S.07] Communicate effectively with patients and staff								

[AP.S.08] Ensure valid informed consent has been given prior to undertaking imaging examinations or radiotherapy								
[AP.S.09] Meet the care needs of individuals and their significant others sensitively and respectfully, having regard to the impact of illness and trauma and to sociocultural differences								
[AP.S.10] Ensure the safety of all individuals in their care in the radiography/radiotherapy environment								
[AP.S.11] Participate in quality assurance and undertake equipment testing within protocol								
[AP.S.12] Demonstrate proficiency in basic life support techniques, infection prevention and control (IPC) and moving and handling								
[AP.S.13] Practise within a risk–benefit framework, having regard to the biological effects of radiation and other hazards in the radiography environment								
[AP.S.14] Understand the importance of evidence for safe, effective professional practice								
[AP.S.15] Manage self and work effectively, demonstrating problem-solving skills								

[AP.S.16] Demonstrate awareness of the role of imaging and/or treatment modalities								
[AP.S.17] Use IT and information management systems accurately and effectively								
[AP.S.18] Work individually, collaboratively and/or in partnership to deliver person-centred care								
[AP.S.19] Engage in continuing professional development								

Note: As you link your verified CPD to your critical narrative, tick whichever outcomes each piece of CPD addresses. You need to link to a minimum of 6 pieces of verified CPD. You may attach this document at the end of your last reflection (Add File) or keep for your own records.